AGENDA
Wednesday, May 24, 2017
6:00 P.M.
Joint Chambers—Basement Level
1010 10th Street, Modesto, California 95354

The Stanislaus Local Agency Formation Commission welcomes you to its meetings. As a courtesy, please silence your cell phones during the meeting. If you want to submit documents at this meeting, please bring 15 copies for distribution. Agendas and staff reports are available on our website at least 72 hours before each meeting. Materials related to an item on this Agenda, submitted to the Commission or prepared after distribution of the agenda packet, will be available for public inspection in the LAFCO Office at 1010 10th Street, 3rd Floor, Modesto, during normal business hours.

1. CALL TO ORDER
   A. Pledge of Allegiance to the Flag.
   B. Introduction of Commissioners and Staff.

2. PUBLIC COMMENT PERIOD

   This is the period in which persons may speak on items that are not listed on the regular agenda. All persons wishing to speak during this public comment portion of the meeting are asked to fill out a “Speaker’s Card” and provide it to the Commission Clerk. Each speaker will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented during the public comment period.

3. APPROVAL OF MINUTES

   A. Minutes of the April 26, 2017 Meeting.

4. CORRESPONDENCE

   No correspondence addressed to the Commission, individual Commissioners or staff will be accepted and/or considered unless it has been signed by the author, or sufficiently identifies the person or persons responsible for its creation and submittal.

   A. Specific Correspondence.
   B. Informational Correspondence.


   C. “In the News.”

5. DECLARATION OF CONFLICTS AND DISQUALIFICATIONS
6. **CONSENT ITEM**

The following consent item is expected to be routine and non-controversial and will be acted upon by the Commission at one time without discussion, unless a request has been received prior to the discussion of the matter.

**A. MUNICIPAL SERVICE REVIEW NO. 17-02 AND SPHERE OF INFLUENCE UPDATE NO. 17-02 FOR THE RIVERDALE PARK TRACT COMMUNITY SERVICES DISTRICT.** The Commission will consider the adoption of a Municipal Service Review (MSR) and Sphere of Influence (SOI) Update for the Riverdale Park Tract Community Services District. This item is exempt from the California Environmental Quality Act (CEQA) review pursuant to Regulation §15061(b)(3).

(Staff Recommendation: Approve Resolution No. 2017-09.)

7. **OTHER BUSINESS**

**A. SELECTION OF PUBLIC MEMBER.** The Commission will consider applications to fill the vacancy for Public Member. (Resolution No. 2017-06)

8. **PUBLIC HEARING**

Any member of the public may address the Commission with respect to a scheduled public hearing item. Comments should be limited to no more than three (3) minutes, unless additional time is permitted by the Chair. All persons wishing to speak during this public hearing portion of the meeting are asked to fill out a “Speaker’s Card” and provide it to the Commission Clerk prior to speaking.

**A. FINAL LAFCO BUDGET FOR FISCAL YEAR (FY) 2017-2018.** The Commission will consider the adoption of the Final LAFCO Budget consistent with Government Code Sections 56380 and 56381. (Staff Recommendation: Approve Resolution No. 2017-08.)

9. **COMMISSIONER COMMENTS**

Commission Members may provide comments regarding LAFCO matters.

10. **ADDITIONAL MATTERS AT THE DISCRETION OF THE CHAIRPERSON**

The Commission Chair may announce additional matters regarding LAFCO matters.

11. **EXECUTIVE OFFICER’S REPORT**

The Commission will receive a verbal report from the Executive Officer regarding current staff activities.

**A. On the Horizon.**

12. **ADJOURNMENT**

**A. Set the next meeting date of the Commission for June 28, 2017.**

**B. Adjourn.**
LAFCO Disclosure Requirements

Disclosure of Campaign Contributions: If you wish to participate in a LAFCO proceeding, you are prohibited from making a campaign contribution of more than $250 to any commissioner or alternate. This prohibition begins on the date you begin to actively support or oppose an application before LAFCO and continues until three months after a final decision is rendered by LAFCO. No commissioner or alternate may solicit or accept a campaign contribution of more than $250 from you or your agent during this period if the commissioner or alternate knows, or has reason to know, that you will participate in the proceedings. If you or your agent have made a contribution of more than $250 to any commissioner or alternate during the twelve (12) months preceding the decision, that commissioner or alternate must disqualify himself or herself from the decision. However, disqualification is not required if the commissioner or alternate returns the campaign contribution within thirty (30) days of learning both about the contribution and the fact that you are a participant in the proceedings.

Lobbying Disclosure: Any person or group lobbying the Commission or the Executive Officer in regard to an application before LAFCO must file a declaration prior to the hearing on the LAFCO application or at the time of the hearing if that is the initial contact. Any lobbyist speaking at the LAFCO hearing must so identify themselves as lobbyists and identify on the record the name of the person or entity making payment to them.

Disclosure of Political Expenditures and Contributions Regarding LAFCO Proceedings: If the proponents or opponents of a LAFCO proposal spend $1,000 with respect to that proposal, they must report their contributions of $100 or more and all of their expenditures under the rules of the Political Reform Act for local initiative measures to the LAFCO Office.

LAFCO Action in Court: All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCO action in court, you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff 24 hours before the hearing will be distributed to the Commission.

Reasonable Accommodations: In compliance with the Americans with Disabilities Act, hearing devices are available for public use. If hearing devices are needed, please contact the LAFCO Clerk at 525-7660. Notification 24 hours prior to the meeting will enable the Clerk to make arrangements.

Alternative Formats: If requested, the agenda will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC 12132) and the Federal rules and regulations adopted in implementation thereof.

Notice Regarding Non-English Speakers: Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedure Section 185 which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the Local Agency Formation Commission shall be in English and anyone wishing to address the Commission is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.
STANISLAUS LOCAL AGENCY FORMATION COMMISSION

MINUTES
April 26, 2017

1. CALL TO ORDER

Vice-Chair Withrow called the meeting to order at 6:00 p.m.

A. Pledge of Allegiance to Flag. Vice-Chair Withrow led in the pledge of allegiance to the flag.

B. Introduction of Commissioners and Staff. Vice-Chair Withrow led in the introduction of the Commissioners and Staff.

Commissioners Present: Terry Withrow, Vice Chair, County Member
Tom Dunlop, City Member
Brad Hawn, Public Member
Jim DeMartini, County Member
Michael Van Winkle, Alternate City Member
Annabel Gammon, Alternate Public Member

Staff Present: Sara Lytle-Pinhey, Executive Officer
Javier Camarena, Assistant Executive Officer
Jennifer Goss, Commission Clerk
Robert J. Taro, LAFCO Counsel

Commissioners Absent: Amy Bublak, Chair, City Member
Kristin Olsen, Alternate County Member

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

A. Minutes of the March 22, 2017 Meeting.

Motion by Commissioner Hawn, seconded by Commissioner DeMartini and carried with a 4-0 vote to approve the Minutes of the March 22, 2017 meeting by the following vote:

Ayes: Commissioners: DeMartini, Hawn, Van Winkle and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: Gammon
Absent: Commissioners: Bublak and Olsen
Abstention: Commissioners: Dunlop
4. CORRESPONDENCE

A. Specific Correspondence.
   None.

B. Informational Correspondence.

C. “In the News”

5. DECLARATION OF CONFLICTS AND DISQUALIFICATIONS

None.

6. CONSENT ITEMS

A. MUNICIPAL SERVICE REVIEW NO. 17-03 AND SPHERE OF INFLUENCE UPDATE NO. 17-03 FOR THE TURLOCK IRRIGATION DISTRICT. The Commission will consider the adoption of a Municipal Service Review (MSR) and Sphere of Influence (SOI) Update for the Turlock Irrigation District. This item is exempt from the California Environmental Quality Act (CEQA) review pursuant to Regulation §15061(b)(3). (Staff Recommendation: Approve Resolution No. 2017-04.)

Motion by Commissioner Dunlop, seconded by Commissioner Van Winkle, and carried with a 5-0 vote to approve Resolution No. 2017-04, by the following vote:

Ayes: Commissioners: DeMartini, Dunlop, Hawn, Van Winkle and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: Gammon
Absent: Commissioners: Bublak and Olsen
Abstention: Commissioners: None

B. LEGISLATIVE UPDATE AND PROPOSED LETTERS OF SUPPORT
(Staff Recommendation: Authorize the Executive Officer to submit letters in support of Assembly Bills 464 and 1725.)

Motion by Commissioner Dunlop, seconded by Commissioner Van Winkle, and carried with a 5-0 vote to authorize the Executive Officer to submit letters of support, by the following vote:

Ayes: Commissioners: DeMartini, Dunlop, Hawn, Van Winkle and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: Gammon
Absent: Commissioners: Bublak and Olsen
Abstention: Commissioners: None

Commissioner Hawn, Public Member, left the Dais at 6:02 p.m.
7. OTHER BUSINESS

A. **SELECTION OF PUBLIC AND ALTERNATE PUBLIC MEMBERS.** The Commission will consider applications to fill upcoming vacancies for the Public and Alternate Public Member. (Resolution No. 2017-06 and 2017-07)

Sara Lytle-Pinhey, Executive Officer, presented the item with a recommendation of selecting a Public and Alternate Public Member.

Commissioner Withrow opened the floor to the 3 applicants, Patricia Gillum, Brad Hawn and Matthew Beekman to speak.

Commissioner Withrow opened the Public Hearing at 6:09 p.m.

Lani Turner, Wood Colony resident; Jeani Ferrari, Turlock resident; J. Allen Gammon, County resident and Josh Whitfield, Waterford resident all spoke in support of Matthew Beekman.

Commissioner Withrow closed the Public Hearing at 6:18 p.m.

Motion by Commissioner DeMartini, seconded by Commissioner Withrow, and failed with a 2-2 vote to appoint Matthew Beekman as Public Member, by the following vote:

- **Ayes:** Commissioners: DeMartini and Withrow
- **Noes:** Commissioners: Dunlop and Van Winkle
- **Ineligible:** Commissioners: Gammon and Hawn
- **Absent:** Commissioners: Bublak and Olsen
- **Abstention:** Commissioners: None

Motion by Commissioner Van Winkle, seconded by Commissioner Dunlop, and failed with a 2-2 vote to appoint Patricia Gillum as Public Member, by the following vote:

- **Ayes:** Commissioners: Dunlop and Van Winkle
- **Noes:** Commissioners: DeMartini and Withrow
- **Ineligible:** Commissioners: Gammon and Hawn
- **Absent:** Commissioners: Bublak and Olsen
- **Abstention:** Commissioners: None

Motion by Commissioner Van Winkle, seconded by Commissioner Dunlop, and carried with a 4-0 vote to approve Resolution No. 2017-07, to appoint Brad Hawn as Alternate Public Member, by the following vote:

- **Ayes:** Commissioners: DeMartini, Dunlop, Van Winkle and Withrow
- **Noes:** Commissioners: None
- **Ineligible:** Commissioners: Gammon and Hawn
- **Absent:** Commissioners: Bublak and Olsen
- **Abstention:** Commissioners: None

Commissioner Hawn, Public Member, returned to the Dais at 6:38 p.m.
8. PUBLIC HEARING

A. PROPOSED LAFCO BUDGET FOR FISCAL YEAR (FY) 2017-2018. The Commission will consider the adoption of the proposed LAFCO budget consistent with Government Code Sections 56380 and 56381. (Staff Recommendation: Approve Resolution No. 2017-05.)

Sara Lytle-Pinhey, Executive Officer, presented the item with a recommendation of approval.

Commissioner Withrow opened the Public Hearing at 6:49 p.m.

J. Allen Gammon, Riverbank resident thanked the commission for having the meetings videotaped and streamed.

Commissioner Withrow closed the Public Hearing at 6:50 p.m.

Motion by Commissioner Dunlop, seconded by Commissioner Hawn, and carried with a 5-0 vote adopting Resolution No. 2017-05 approving the Proposed Budget for Fiscal Year 2017-18 as recommended and directing Staff to incorporate a strategy for use of undesignated fund balance as a reserve for long-term pension liabilities in the Final Budget, by the following vote:

Ayes: Commissioners: DeMartini, Dunlop, Hawn, Van Winkle and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: Gammon
Absent: Commissioners: Bublak and Olsen
Abstention: Commissioners: None

9. COMMISSIONER COMMENTS

Commissioner Gammon thanked the Commission and staff for her time on the Commission.

10. ADDITIONAL MATTERS AT THE DISCRETION OF THE CHAIRPERSON

Commissioner Withrow thanked Annabel for her time on the Commission.

11. EXECUTIVE OFFICER’S REPORT

A. On the Horizon. The Executive Officer informed the Commission of the following:

- Environmental referrals were received for two projects: 1) a Notice of Preparation for the Crossroads West Specific Plan for the City of Riverbank and 2) Draft EIR for the Northwest Newman Master Plan. Also anticipated is a small annexation from the City of Newman.

- Upcoming items for the May meeting include the Final Budget for 2017-2018 with the recommendation from the Commission and selection of a Public Member.
11. ADJOURNMENT

A. Vice-Chair Withrow announced that the next meeting date and time will be May 24, 2017 at 6:00 p.m.

B. The meeting was adjourned at 6:56 p.m.

NOT YET APPROVED

Sara Lytle-Pinhey, Executive Officer
CALAFCO MISSION

CALAFCO provides educational, information sharing and technical support for its members by serving as a resource for, and by collaborating with, the public, the legislative and executive branches of state government, and other organizations for the purpose of discouraging urban sprawl, preserving open-space and prime agricultural lands, and encouraging orderly growth and development of local agencies.

Reaffirmed by the Board of Directors on 11 January 2017.
2017-2018 Policy and Legislative Priorities
As they relate to and impact discouraging urban sprawl, preserving open-space and prime agricultural lands, and encouraging orderly growth and development of local agencies.

PRIMARY ISSUES

AUTHORITY OF LAFCO
Support legislation that maintains or enhances LAFCo’s authority to condition proposals to address any or all financial, growth, service delivery, and agricultural and open space preservation issues. Support legislation that maintains or enhances LAFCo’s ability to make decisions regarding boundaries and formations, as well as to enact recommendations related to the delivery of services and the agencies providing them, including consolidations, reorganizations or dissolutions.

AGRICULTURE AND OPEN SPACE PROTECTION
Preserve prime agriculture and open space lands. Support policies that recognize LAFCo’s mission to protect and mitigate the loss of prime agricultural and open space lands and that encourage other agencies to coordinate with local LAFCos on land preservation and orderly growth. Support efforts that encourage the creation of habitat conservation plans.

WATER AVAILABILITY
Promote adequate water supplies and infrastructure planning for current and planned growth as well as to support the sustainability of agriculture. Support policies that assist LAFCo in obtaining accurate and reliable water supply information to evaluate current and cumulative water demands for service expansions and boundary changes including impacts of expanding water company service areas on orderly growth, and the impacts of consolidation or dissolution of water companies providing services. Support policies that promote an integrated approach to water availability and management.

VIABILITY OF LOCAL SERVICES
Support legislation that maintains or enhances LAFCo’s ability to review and act to determine the efficient and sustainable delivery of local services and the financial viability of agencies providing those services to meet current and future needs including those identified in regional planning efforts such as sustainable communities strategies. Support legislation which provides LAFCo and local communities with options for local governance and service delivery, including incorporation as a city, formation as a special district, or reorganizations or dissolutions to ensure efficient, effective, and quality service delivery. Support efforts which provide tools to local agencies to address aging infrastructure, fiscal challenges and the maintenance of services.
2017 – 2018 Issues of Interest

As these issues relate to and impact orderly growth, sprawl, and local services.

HOUSING

Provision of territory and services to support housing plans consistent with regional land use plans and local LAFCo policies.

TRANSPORTATION

Effects of Regional Transportation Plans and expansion of transportation systems on future urban growth and service delivery needs, and the ability of local agencies to provide those services.

FLOOD CONTROL

The ability and effectiveness of local agencies to maintain and improve levees and protect current infrastructure. Carefully consider and value of uninhabited territory, and the impact to public safety of proposed annexation to urban areas of uninhabited territory which is at risk for flooding. Support legislation that includes assessment of agency viability in decisions involving new funds for levee repair and maintenance. Support efforts that encourage the creation of habitat conservation plans.

ADEQUATE MUNICIPAL SERVICES IN INHABITED TERRITORY

Expedited processes for inhabited annexations should be consistent with LAFCo law and be fiscally viable. To promote environmental justice for underserved inhabited communities, funding sources should be identified for extension of municipal services to these communities, including options for annexation of contiguous disadvantaged unincorporated communities. Promote the delivery of adequate, sustainable, efficient, and effective levels of service through periodic updates of Municipal Service reviews, Spheres of Influence, and other studies.
2017 - 2018 Association Strategies and Objectives

STRATEGIC AREA ONE

Serve as an educational resource to member LAFCo Commissioners, LAFCo staff, Associate Members, and stakeholders.

We will do this by offering a variety of educational forums, professional development and networking opportunities.

OBJECTIVES

Annual Conference

1. Provide an annual conference which includes superior professional development sessions and networking opportunities for all attendees.
2. Manage conference finances to organizational policy of a minimum net profit of 15%.

Staff Workshop

1. Provide an annual staff workshop which includes superior professional development sessions and networking opportunities for all LAFCo staff and Associate Members.

CALAFCO University

1. Hold University courses as needed throughout the year for staff, commissioners and stakeholders, which are focused on skill development, important and timely topics and technical issues.
2. Hold one session in the northern part of the state and one session in the southern part of the state each year as scheduled to encourage maximum statewide participation.

Other Educational Opportunities

1. Develop other educational opportunities as needed and resources allow.
STRATEGIC AREA TWO

Focus efforts on Association member development and communication.

We will do this by implementing strategies that build stronger member LAFCOs and a resilient Association. CALAFCO will provide support, resources and timely, value-added communication tools for our LAFCo members and Associate Members.

OBJECTIVES

Member Development

1. Assist and support all member LAFCOs in fulfilling their statutory mission by identifying information, tools and resources they need. Create and distribute tools that do not exist. Update and then re-publish or re-distribute those that currently exist.

2. Conduct member LAFCo survey by June 30, 2017 and again in the first quarter of 2018 in support of these efforts to allow the Association to concentrate resources for their highest use.

3. Focus efforts to strengthen relations with existing Associate Members by continuing to highlight these efforts in Quarterly Reports, through personal outreach and inclusion in the planning and execution of CALAFCO events.

4. Promote and recognize volunteer contributions through annual achievement awards and various forms of verbal and written acknowledgement.

Association Communication

1. Provide a quarterly update to the members after each Board meeting in the form of the Quarterly Report.

2. Provide written annual report to the membership inside the annual edition of The Sphere to be distributed at the annual conference.

3. Maintain Association’s list-serves.

4. Provide value-added and timely resources for members through the organization’s website, maintaining the site’s integrity and increasing its value.

5. CALAFCO Executive Director and Board members to support, as appropriate, regional meetings of LAFCo commissioners and staff, and attend whenever possible.

6. CALAFCO Executive Director to meet with at least four (4) LAFCOs per year.
STRATEGIC AREA THREE

Serve as an information resource to all Association members, work as a legislative and policy advocate for LAFCo issues and provide information to the Legislature and other stakeholders.

We will do this by supporting and sponsoring research which collaboratively shares the work and data from member LAFCos and serves as a resource to all Association members. The Association will also advocate for legislative needs and positions on behalf of our members, by serving as an objective resource to the Legislature, organizations seeking to improve local government and to state agencies on local government services.

OBJECTIVES

Information Resource

1. Develop an educational campaign and outreach strategy to educate members of the Legislature and other statewide agencies on the functions and authorities of LAFCo. Implementation to begin by June 30, 2017.
2. Conduct and publish the biennial member survey in the third quarter of 2017.
3. Inform and educate peer Association members by attending and presenting on the role of LAFCo at least two (2) times per year.
5. Continue to work with the Governor’s Office of Planning and Research (OPR) and the Strategic Growth Council on the publication of their document pertaining to Urban Growth Boundaries.

Legislative Advocate and Resource

1. Sponsor legislation that helps LAFCos achieve their legislative goals pursuant to the Association’s adopted Legislative Priorities and Policies and within resource capabilities.
2. Take positions and advocate for those positions on legislation pursuant to the Association’s adopted Legislative Priorities and Policies. Encourage member LAFCos to do the same.
3. Participate in statewide, regional and local meetings, symposiums and other events as appropriate.
4. Work with peer Associations as appropriate on legislative matters.
CORRESPONDENCE – IN THE NEWS

Newspaper Articles

➢ West Side Index, April 19, 2017, “Northwest Newman EIR report released; comment period open.”

➢ The Modesto Bee, April 27, 2017, “Politics stall decision on LAFCO public representative.”

➢ West Side Index, May 4, 2017, “AMR pitches West Side district for management contract.”


➢ West Side Index, May 11, 2017, “Ambulance board amends appointment rules.”
Northwest Newman EIR report released; comment period open

NEWMAN - A draft Environmental Impact Report (EIR) for the most ambitious planning project in Newman's history has been released for review and public comment.

City officials will be accepting comment on the Northwest Newman Master Plan through May 30.

The ambitious planning area encompasses 362 acres which will be carved into a variety of business park, commercial and residential uses. A school site and parks - including a sports complex - are designated in the master plan.

The plan is bordered by Highway 33 on the east, Stuhr Road to the north, the CCID Main Canal to the west and the existing city limits/Jensen road to the south.

"This is the first time the city is implementing the new general plan policy of having master-planning occur," explained City Manager Michael Holland. "No longer is the city piecing subdivisions together. This is a multi-use project."

The Northwest Newman project has been in the works for several years. City officials decided to take over the planning process four or five years ago when the private development effort stalled, said Holland and City Planner Stephanie Ocasio. The city's investment in completing the planning process will be recouped in the form of fees as the area develops, Holland said.

"Our main impetus for taking the lead on it is job generation. We have community commercial (27 acres), business park (59 acres) and professional offices (eight acres)," said Holland, who previously estimated the project could generate up to 2,000 new jobs for the community. "We think it will parlay nicely into what is occurring at Keystone Business Park as well as what is being planned at the Crows Landing air base. We anticipate our business park providing support services to some of the larger businesses out there."

The commercial area holds the potential for a second shopping center in Newman, he added.

The residential components of the master plan account for 1,200 or more units - which Holland said is roughly twice the number of lots in the Hearthstone and Sherman Ranch projects combined.

Housing will range from high-density uses to mixed residential neighborhoods to low-density lots.

"It will provide housing for all economic levels, including the possibility of some executive-type housing," Holland explained.

The school site is planned in the heart of the residential neighborhood.

Once the public comment period is over, Holland and Ocasio explained, comments received will be reviewed and addressed in a final EIR.

At that point, the master plan would go to the Planning Commission and City Council for consideration. If approved by the council, the city will submit an application to the Local Agency Formation Commission (LAFCO) to annex the property.

Holland anticipates the plan could go to the Planning Commission as early as mid-summer, depending on the nature of the comments and the analysis required.
Holland said a process is in place which allows property owners a voice in the decision of whether or not to annex.

Approval of the master plan and annexation allows - but does not compel - development to proceed.

"We will get this approved this fall or winter and get it to LAFCO. From there, it will fall to the property owners and the market," Holland explained.

The city may well take an active role in working with commercial partners to spur development of the designated commercial areas fronting Highway 33, the city manager added.

The draft EIR is posted on the city of Newman website.

Questions may be directed to Ocasio at Newman City Hall, 862-3725.
IN THE NEWS – The Modesto Bee, April 27, 2017

Politics stall decision on LAFCO public representative

By Garth Stapley

City v. county politics upstaged cooperation for the general welfare Wednesday as Stanislaus Local Agency Formation Commission members deadlocked – and then refused to budge – in a crucial vote to determine its own composition.

The result: no decision yet on a new commissioner representing the public at large.

Unable to agree on either former Hughson Mayor Matt Beekman or former Modesto planning commissioner Pat Gillum, LAFCO members reopened an application period in hopes of attracting new candidates, and they expect to resume the selection process at a May 24 meeting.

The 2-2 stalemate occurred on party-line votes, so to speak, with County Supervisors Terry Withrow and Jim DeMartini favoring Beekman, and city representatives Mike Van Winkle and Tom Dunlop, respectively of Waterford and Oakdale, preferring Gillum.

"We're in a dead heat here," observed Withrow when it became evident that no one would change his mind.

**IT'S A BALANCE BETWEEN THE NEEDS OF BOTH (FARMLAND PRESERVATION AND CITY GROWTH).**

Brad Hawn, former Modesto councilman

Some audience members saw Wednesday’s meeting as a chance for Beekman to return to public service after a well-publicized dismissal at the hands of his fellow mayors. A 5-4 majority of mayors throughout the county in 2015 removed him as their city representative to LAFCO when he favored a formula for valuing fees paid to preserve farmland elsewhere when a city sacrifices farmland for growth. Among other duties, LAFCOs rule on requests for city annexations.

"This is your opportunity to correct that transgression," said Lani Turner of Wood Colony, west of Modesto.

"(Beekman) is a man of integrity and conviction," said Turlock's Jeani Ferrari, a longtime farmland preservation advocate.

**I WOULD HELP YOU TO DISCOURAGE SPRAWL, AND TO PRESERVE OPEN SPACE AND FARMLAND.**

Pat Gillum, former Modesto planning commissioner

Gillum, who ran for Modesto City Council two years ago, said, “I would help you to discourage sprawl, and to preserve open space and farmland."

Beekman focused on his experience, not only on Stanislaus LAFCO but also with the California Association of Local Agency Formation Commissions. That group honored him in 2015 after he defied marching orders of the county’s other mayors.
"It’s important that I address the elephant in the room," Beekman said, noting "some speculation about my intentions. In no way is this an attempt to be vindictive or to settle scores."

**WHOEVER IS CHOSEN NEEDS TO HIT THE GROUND RUNNING. MY EXPERIENCE WOULD INDICATE THAT.**

Matt Beekman, former Hughson mayor

DeMartini called Beekman "a man of integrity and sound judgment." But Dunlop said a former office holder is not what he sees when he envisions someone representing the "public" category.

"I'm a little disappointed we don't have more people willing to serve and bring a fresh look," said Dunlop, who filled the vacancy created when the mayors dismissed Beekman. Beekman opted not to seek a third term as Hughson's mayor last year, he said, to devote time to expanding his beekeeping business in North Dakota.

Gillum and Beekman are expected to remain in the running at the May 24 meeting, to be held at 6 p.m. in the basement chamber at Tenth Street Place, 1010 10th St., Modesto. Others interested in applying can contact LAFCO on the third floor at Tenth Street Place, 209-525-7660.

Next month's meeting could feature different players; Van Winkle is the alternate city member, voting only in the absence of the regular city member, Turlock Councilwoman Amy Bublak, who wasn't at Wednesday's meeting.

Commissioners did agree on one thing, appointing former Modesto councilman Brad Hawn as the alternate public representative. He had served as the regular public representative until rules forced him from that seat, creating the vacancy that remains unfilled.

"I know this is disappointing for everyone," Withrow said. "We have two very good candidates. It's too bad we don't have consensus."
AMR pitches West Side district for management contract

The nation's largest ambulance service provider has expressed an interest in providing management services for West Side Community Ambulance.

An executive with AMR conveyed the company's interest in West Side at the April 25 ambulance board meeting.

The presentation by Bruce Lee, AMR's regional director of innovative practices, provided a general overview of the services and philosophy of the company rather than a specific proposal for West Side.

Ambulance board President Rick Daniel, however, told Mattos Newspapers that he anticipates West Side asking for more information about what services AMR may provide.

The West Side Community Healthcare District, which operates West Side Community Ambulance, currently contracts with the Sierra Medical Services Alliance (SEMSA) for operations management and services such as purchasing, billing, accounting and collections.

But that relationship has not been without turmoil, and the ambulance board has been divided at times about whether to continue contracting with SEMSA.

One particularly contentious chapter, Daniel told Mattos Newspapers, came when SEMSA announced that it would terminate its agreement with West Side if a new contract - with a steep fee increase - was not approved.

The board reluctantly agreed, but Daniel suggested the episode has not been forgotten.

Lee said he was before the board "just to give you an idea of what options are out there."

He said AMR's size translates into advantages which no other provider can match.

"We can bring a wealth of knowledge, and a wealth of buying power, and a wealth of technology....more than anybody else can," Lee stated. "What AMR can bring to the table is unlike any other entity."

AMR's focus is on providing the highest level of patient care, Lee said, but at the same time the system which delivers that care must be sustainable.

Lower costs are an important consideration, Lee said.

"The costs roll down to patients and families," he noted. "We need to be very careful and very concerned about the cost impact."

If West Side is interested delving more deeply into the possibility of contracting with AMR, Lee stated, the company has the resources and technology to fully analyze the local operation and tailor a proposal accordingly.

"We can see how you are doing and how it shapes up for patient care and the cost of providing the service," Lee stated, adding that the West Side operation could be compared to similar providers in multiple states.

He said the process of forging a partnership takes months, and includes a needs assessment to understand what is - and is not - working well, as well as information about budgets and financial constraints.

"We need to do it very carefully. It needs to be based on data. It needs to be based on financial realities," Lee emphasized.

If West Side is satisfied with its existing management contract, he stated, AMR is willing to "be a good neighbor and support you in other ways."

Daniel said he fully anticipates the district taking the next step, which he said would involve an AMR evaluation of the West Side operation and an estimate of providing management services.
"To not do that would be fiscally imprudent," he stated. "If we have the potential to seek out a different source that would be more beneficial for the district at less cost that is an option you have to explore."

Daniel said he expects the board to consider giving that direction at its May 23 meeting.
Planning recommends rezoning in northwest Turlock

By Kristina Hacker

When the City of Turlock adopted the Northwest Triangle Specific Plan in 1995, the area that is now known as Monte Vista Crossings was made up mainly of agricultural land. Today the area is Turlock’s most successful retail shopping center and it attracts visitors from around the region, as well as those traveling along Highway 99. The steady growth of the approximately 800 acres along Hwy 99 from Taylor Road to Fulkert Road was made possible through the specific plan.

“It was the City’s first plan and it led the way for how we do our master plans,” said Senior Planner Katie Quintero, when presenting a number of updates to the Northwest Triangle Specific Plan to the Planning Commission on Thursday.

The updates to the Northwest Triangle Specific Plan, which were unanimously recommended by the Commission, allow for the rezoning of five properties, approximately 60 acres in total, to allow for commercial development, along with a pre-zoning designation for 22 acres along West Monte Vista Avenue that isn’t currently in the City of Turlock limits but is seeking annexation.

Four properties (58 acres off Tegner Road and West Tuolumne) are currently zoned as Agricultural. Those property owners requested the zoning be changed to Community Commercial. Community Commercial provides for a full range of retail and personal service uses including apparel stores, offices, restaurants and other uses that serve a neighborhood or community wide market.

The owner of the 2.9-acre parcel of land adjacent to the Swanson-Centennial Park on Countryside Drive is requesting to have that property rezoned from Park to Community Commercial and Medium Density Residential. This designation will allow the property to develop entirely as commercial, residential or mixed use.

A 22-acre property at 3525 W. Monte Vista Ave. is not in the City limits but has been included in the Northwest Triangle Specific Plan boundary since 1995. The property has a Highway Commercial General Plan designation, but is not zoned. A Specific Plan update is required before this parcel can be annexed into the City and developed because an environmental determination is required.

Along with the rezoning requests, the update also includes changes to the Specific Plan text to account for the infrastructure changes that have been made over the past 30 years and changes to state and local regulations.

The Northwest Triangle Specific Plan updates will next go to the Turlock City Council for consideration.
Ambulance board amends appointment rules

The short-handed board which oversees operation of West Side Community Ambulance recently took steps amending its by-laws in hopes of being able to more easily fill vacancies by appointment.

The healthcare district which operates the ambulance service is split into five board member zones to ensure geographical representation from all areas - but open seats have often drawn little interest from the public.

A current vacancy for Zone 1, which is referred to as the rural Newman zone but actually includes a portion of the city itself, drew no applicants and remains in limbo.

The amended by-laws, if upheld by pending legal review, will give the board leeway in appointing candidates from within the district at large in such situations.

That had been done as a matter of practice for years, board President Rick Daniel noted, but that practice was called into question recently when the board attempted to appoint a Gustine resident to the Newman seat.

"It became quite an issue," Daniel stated. "When it was all said and done, we realized that all these years we have been doing it wrong."

The existing by-laws, he told Mattos Newspapers, unequivocally required residency within the zone to be served - so appointments made from the district at large were contrary to the board's own guidelines.

Daniel said the new by-laws will provide the flexibility to make those appointments on an at-large basis while giving applicants from within the director zone priority.

Daniel could not definitely say, however, how the change will square up against an election code cited by Stanislaus County Registrar of Voters Lee Lundigan earlier this year stating that appointees must be able to run for re-election to the seat for which they were appointed - meaning that they would have to be a resident of the zone with the open seat.

The statue cited by Lundigan affirms the residency requirement "unless otherwise specifically provided," Daniel pointed out. The new by-law language does just that, he contends.

Lawyers for the West Side Community Healthcare District are being asked to weigh in on the validity of the new by-laws.

Roberta Casteel, administrative supervisor for West Side Community Ambulance, told Mattos Newspapers that legal counsel is reviewing the by-law changes to ensure that they are in compliance with all applicable codes.

In the meantime, the board continues to operate short one member.

A 60-day period in which the board could have filled the vacancy by appointment has come and gone with no applicants. Daniel said Stanislaus County has until May 23 to take action filling the vacancy. He said he has been advised by the county that it is considering Zone 1 residency a requirement for consideration.

If the seat goes unfilled by appointment, it will remain vacant until the November 2018 election.

Daniel emphasized that the change in by-laws in no way changes or is an effort to circumvent the electoral process based on representation by a director from each geographical district.

When a vacancy exists through resignation or because nobody ran for a seat, he added, priority will be given to applicants who reside in the zone for that seat. Only if nobody from within the zone steps forward would the board consider appointing from the district at large, Daniel stated.
He acknowledged, though, that one question being analyzed by legal counsel is whether the district can adopt the unusual step of essentially blending the zone-based system of board representation with an at-large option to fall back on if needed.

A second change to the by-laws will authorize current board members to swear in new directors. Under past practice, new board members had to go to their local city hall or to the county to be administered the oath of office.
INTRODUCTION

This proposal was initiated by the Local Agency Formation Commission in response to State mandates that required the Commission to conduct municipal service reviews and sphere of influence updates for all cities and special districts every five years, as needed. The current review covers the Riverdale Park Tract Community Services District in Stanislaus County. The previous update for this district was adopted December 7, 2011.

The proposed Municipal Service Review (MSR) and Sphere of Influence (SOI) Update document is attached to this report as Exhibit 1. The relevant factors as set forth by the Cortese-Knox-Hertzberg Act are discussed for the District. No changes are being proposed for the District’s SOI at this time. This is the third MSR/SOI Update that the Commission has approved for the District.

DISCUSSION

The Municipal Service Review and Sphere of Influence Update process provides an opportunity for districts to share accurate and current data, accomplishments and information regarding the services they provide. LAFCO Staff sent the District requests for information, researched District reports and reviewed the District’s most recent audits and financial statements. Once this data was collected, a revised Municipal Service Review and Sphere of Influence Update document was completed.

Minor changes have been made to the document since the previous update to reflect recent additions to State law, including the requirement that LAFCOs identify “disadvantaged unincorporated communities” (DUCs) within or contiguous to city and district spheres of influence. Based on the Riverdale Park Tract’s Annual Median Household Income being below 80% of the statewide level, the District area is identified as a DUC.

Since the previous update, the District has encountered numerous challenges related to governance, financial resources, and water quality. These are discussed in the MSR/SOI update and summarized below.

Governance

The Riverdale Park Tract Community Services District (District) was organized under §61000 et. seq. of the Government Code to provide domestic water service to the residents in the Riverdale Park Tract, an unincorporated community. The District is considered a “registered voter district”, as board members are elected by the registered voters residing in the District’s boundaries.

All special districts, regardless of size or type, are subject to State laws pertaining to public meetings, record keeping, and submitting annual financial reports. District boards are directly accountable to their voters and ratepayers.
The Riverdale Park Tract Community Services District has recently struggled with conducting productive meetings. The District Board is currently making adjustments to how it facilitates meetings and has been receiving guidance from Stanislaus County staff on administrative and procedural matters.

Financial Resources

The District’s primary source of revenue is its water rates, which have not been updated to fully cover the District’s expenses. At present time, the District has limited financial resources to operate the domestic water system and a rate increase is probable. Currently, the District is working with Stanislaus County and an audit firm to complete its required audits and financial statements. The most recent audit was completed in fiscal year 2011-2012.

Water Quality

In 2015, the Stanislaus Department of Environmental Resources (DER) identified that the District’s water system violated the Maximum Contamination Level (MCL) for uranium as specified in the Domestic Water Quality and Monitoring Regulation, Chapter 15, Title 22, California Code of Regulations. In 2016 DER issued a Compliance Order (No. DER-16CO-002), requiring that the District provide a Corrective Action Plan to bring the system into compliance. The District has recently partnered with Self Help Enterprises, a non-profit community development organization, for assistance with bringing the uranium levels into compliance through a Corrective Action Plan. The deadline for compliance is July 1, 2018.

As part of the Corrective Action Plan, the District must prepare an engineering report, choose a course of action, prepare a rate study and carry out the selected course of action. Self Help Enterprises has offered assistance to the District and has presented the following options to the District for the next course of action.

a. Continue efforts towards compliance through the current Corrective Action Plan which includes construction projects involving master meter consolidation, a treatment plant or a new well.

b. Work with Self Help Enterprises and submit a new Corrective Action Plan, including a planning/construction application. This must include a meter project in order to obtain State funding assistance.

c. Work with Self Help Enterprises on a voluntary master meter consolidation project. The project would also incorporate improvements to the water system infrastructure and include State funding assistance. The Riverdale Park Tract Community Services District would manage the District’s finances and water system distribution.

d. The last option would be to take no action. Failure to bring the water system into compliance will result in the Stanislaus Department of Environmental Resources reporting the compliance issue to the State Water Board. The Water Board can then provide directives taking further legal action(s) which may include the following:

   1) Daily fines that would deplete the District’s financial resources
   2) Mandatory consolidation into the City of Modesto
   3) Assignment of the water system operation to an outside party.

LAFCO staff has been kept apprised of the various options and the District’s progress. At this time, the options identified would not necessitate a LAFCO action to implement.
ENVIRONMENTAL REVIEW RECOMMENDATIONS

Pursuant to the California Environmental Quality Act (CEQA), the adoption of a municipal service review is considered to be categorically exempt from the preparation of environmental documentation under a classification related to information gathering (Class 6 - Regulation §15306). Further, LAFCO’s concurrent reaffirmation of an existing sphere of influence qualifies for a General Exemption as outlined in CEQA Regulation §15061(b)(3), which states:

*The activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.*

As there are no land use changes, boundary changes, or environmental impacts associated with the Municipal Service Review and Sphere of Influence Update, an exemption from further environmental review is appropriate.

ALTERNATIVES FOR COMMISSION ACTION

After consideration of this report and any testimony or additional materials that are submitted, the Commission should consider choosing one of the following options:

Option 1: APPROVE the Municipal Service Review and Sphere of Influence Update for the Riverdale Park Tract Community Services District.

Option 2: DENY the update.

Option 3: If the Commission needs more information, it should CONTINUE this matter to a future meeting (maximum 70 days).

RECOMMENDED ACTION

Approve Option 1. Based on the information presented, Staff recommends approval of Municipal Service Review and Sphere of Influence Update for the Riverdale Park Tract Community Services District. Therefore, Staff recommends that the Commission adopt Resolution No. 2017-09, which:

1. Determines that the Municipal Service Review and Sphere of Influence Update qualifies for a General Exemption from further California Environmental Quality Act (CEQA) review based on CEQA Regulations Sections 15306 and 15061(b)(3).

2. Makes determinations related to the Municipal Service Review and Sphere of Influence Update as required by Government Code Sections 56425 and 56430.

3. Determines that the Sphere of Influence for Riverdale Park Tract Community Services District should be affirmed as it currently exists.

4. Directs Staff to circulate the subject resolution depicting the District’s adopted Sphere of Influence to all affected agencies.
Attachments:

Exhibit 1 - Draft Municipal Service Review and Sphere of Influence Update for the Riverdale Park Tract Community Services District

Exhibit 2 - Draft Resolution No. 2017-09 (Riverdale Park Tract Community Services District)
MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE FOR THE:

RIVERDALE PARK TRACT
COMMUNITY SERVICES DISTRICT

Prepared By:

Stanislaus Local Agency Formation Commission
1010 Tenth Street, Third Floor
Modesto, CA 95354
Phone: (209) 525-7660

Adopted: ____________
COMMISSIONERS

Vacant, Public Member
Amy Bublak, City Member
Tom Dunlop, City Member
Jim DeMartini, County Member
Terry Withrow, County Member
Michael Van Winkle, Alternate City Member
Brad Hawn, Alternate Public Member
Kristin Olsen, Alternate County Member

STAFF

Sara Lytle-Pinhey, Executive Officer
Javier Camarena, Assistant Executive Officer
Rob Taro, Commission Counsel
Jennifer Goss, Commission Clerk
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Municipal Service Review and Sphere of Influence Update
For the Riverdale Park Tract Community Services District

Introduction

The Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000 Act (CKH Act) requires the Local Agency Formation Commission (LAFCO) to update the Spheres of Influence (SOI) for all applicable jurisdictions in the County. A Sphere of Influence is defined by Government Code 56076 as “…a plan for the probable physical boundary and service area of a local agency, as determined by the Commission.” The Act further requires that a Municipal Service Review (MSR) be conducted prior to or, in conjunction with, the update of a Sphere of Influence (SOI).

The legislative authority for conducting Service Reviews is provided in Government Code Section 56430 of the CKH Act. The Act states, that “in order to prepare and to update spheres of influence in accordance with Section 56425, the commission shall conduct a service review of the municipal services provided in the county or other appropriate area…” A Service Review must have written determinations that address the following factors:

Service Review Factors to be Addressed

1. Growth and population projections for the affected area
2. The location and characteristics of any disadvantaged, unincorporated communities within or contiguous to the sphere of influence
3. Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the sphere of influence.
4. Financial ability of agencies to provide services
5. Status of, and opportunities for, shared facilities
6. Accountability for community service needs, including governmental structure and operational efficiencies
7. Any other matter related to effective or efficient service delivery, as required by commission policy

This Service Review will analyze the Riverdale Park Tract Community Services District. The most recent Sphere of Influence (SOI) update for the District was adopted in 2011 and proposed no changes to the District’s SOI. The current update serves to comply with Government Code Section 56425 and will reaffirm the SOI for the District.
**Sphere of Influence Update Process**

A special district is a government agency that is required to have an adopted and updated Sphere of Influence. Section 56425(g) of the CKH Act calls for Spheres of Influence to be reviewed and updated every five years, as necessary. Stanislaus LAFCO processes the Service Review and Sphere of Influence Updates concurrently to ensure efficient use of resources. For rural special districts, which do not have the typical municipal level services to review, this Service Review will be used to determine what type of services each district is expected to provide and the extent to which they are actually able to do so. The Sphere of Influence will delineate the service capability and expansion capacity of the agency, if applicable.
Service Review – Riverdale Park Tract Community Services District

Authority

This review will cover the Riverdale Park Tract Community Services District, which was organized under Section 61000 et. seq. of the Government Code. In addition, the District is considered a "registered voter district", as the board members are elected by the registered voters residing within the district’s boundaries.

Background

Special districts are local governments that are separate from cities and counties, yet provide public services such as fire protection, sewers, water, and street lighting. California has over 3,300 special districts, which provide over 30 different types of services. There are 50 major types of special districts ranging from airports to fire protection to mosquito abatement to water conservation. To date, there are 325 Community Services Districts (CSDs) in California.

Purpose

Community Services Districts may be formed to provide water, sewer, garbage services, fire protection, public recreation, street lighting, mosquito abatement, police services, library services, street improvements, conversion of overhead electric and communication facilities to underground locations, ambulance services, airport facilities, flood control and transportation services.

Governance

Five Board members, elected by the registered voters within the District boundaries, govern the District. Meetings are held on the first Thursday of each month at 6:00 p.m. at the Veterans of Foreign Wars (VFW) Hall located at 2801 W. Hatch Rd.

Formation

The Riverdale Park Tract Community Services District was formed on December 18, 1984. The District was formed to replace County Service Area (CSA) No. 3. The CSA had been inactive since its inception in 1982. LAFCO dissolved CSA No. 3 on April 27, 2016 under Resolution No. 2016-07.

Location and Size

The District is located in rural Stanislaus County, southwest of the City of Modesto and is defined by the Tuolumne River on the north, Parkdale Drive on the west, Hatch Road on the south and Carpenter Road on the east. The District encompasses an area of approximately 58 acres.
**Sphere of Influence**

The District's Sphere of Influence is coterminous with its current boundaries. The entire District's boundaries are within the City of Modesto's Sphere of Influence. Thus, if land is concurrently annexed to the City and detached from the District, when the entire sphere is annexed, the District would disappear. In the interim, if City annexations of District territory are piecemeal, operational problems could result for both the District and the City.

The City of Modesto's General Plan includes the Riverdale Community Services District, and designates the area for residential land uses, which is consistent with the County's General Plan designations.

At this time the City has no plans to annex the Riverdale Park Tract Community Services District territory situated west of Carpenter Road.

**Personnel**

The District does not have any direct employees. It utilizes independent contractors for its secretarial, accounting and water operator services.

**Classification of Services**

The District is authorized to provide the functions or classes of services (e.g. domestic water) as identified in this report. Due to recent changes in the Cortese-Knox-Hertzberg Act, the District would have to seek LAFCO approval to exercise other latent powers not currently provided.

**Services**

The District was formed for the purpose of providing domestic water services to the residents of the unincorporated Riverdale Park Tract community. The District operates one groundwater well and storage tanks, with emergency back-up provisions from the City of Modesto.

**Support Agencies**

The District maintains collaborative relationships with other agencies, as necessary. These agencies include: City of Modesto and Stanislaus County (Department of Environmental Resources).

**Funding Sources**

The District's main source of revenue is derived from monthly service charges and connection fees. Currently, the District's adopted a monthly water service rate is $25.00 for residential users and $50.00 for commercial users.
Service Review Determinations:

The following provides an analysis of the six categories or components required by Section 56430 for a Service Review for the Riverdale Park Tract Community Services District:

1. Growth and Population Projections for the Affected Area

The District serves a small, rural residential subdivision known as the Riverdale Park Tract. The area is designated as Rural Residential in the Stanislaus County General Plan. No significant population growth is expected within the District in the near future. The District currently serves approximately 170 water service connections and a population of approximately 400.

2. The Location and Characteristics of Any Disadvantaged, Unincorporated Communities Within or Contiguous to the Sphere of Influence.

Based on annual median household income, the area within Riverdale Park Tract Community Services District (CSD) is identified as a Disadvantaged Unincorporated Community (DUC) as defined in Section 56033.5 of the Cortese-Knox-Hertzberg Act of 2000. Directly north of and across the Tuolumne River from the Riverdale CSD is the West Modesto DUC. No additional DUCs have been identified within or contiguous to the District’s sphere of influence.

3. Present and Planned Capacity of Public Facilities and Adequacy of Public Services, Including Infrastructure Needs or Deficiencies Including Needs or Deficiencies Related to Sewers, Municipal and Industrial Water, and Structural Fire Protection in Any Disadvantaged, Unincorporated Communities Within or Contiguous to the Sphere of Influence.

The District’s water distribution system is in good condition, as the system was completely upgraded in 1987, with all new PVC piping. However, the District’s water source is from one groundwater well that has to be continually monitored in order to meet state water quality regulations. The District does have an emergency back-up system looped with the City of Modesto, which has been used in the past. However, when the District has to shut down its system, the cost to use the City’s water is very expensive for the District.

In addition, the District relies on the Central Valley Water Quality Control Board and Stanislaus County Department of Environmental Resources to monitor the groundwater quality from the nearby Bonzi Landfill Water Reclamation System.

In 2015, the Stanislaus Department of Environmental Resources (DER) identified that the District’s water system violated the Maximum Contamination Level (MCL) for uranium as specified in the Domestic Water Quality and Monitoring Regulation, Chapter 15, Title 22, California Code of Regulations. In 2016 DER issued a Compliance Order (No. DER-16CO-002), requiring that the District provide a Corrective Action Plan to bring the system into compliance. The District has recently partnered with Self Help Enterprises for assistance on bringing the uranium levels into compliance through a Corrective Action Plan. The deadline for compliance is July 1, 2018.

Parcels within the District currently utilize private septic tanks for sewer systems and fire protection service is provided by the Burbank Paradise Fire Protection District.
4. **Financial Ability of Agencies to Provide Services**

At present time, the District has limited financial resources to operate the domestic water system. Of note, the 2010-2011 Stanislaus County Civil Grand Jury (Case #11-32GJ) reviewed 36 special districts that are required to file an annual audit in accordance with Government Code Section 26909. The District has not completed a bi-annual audit since fiscal year 2011-2012. The District is currently working with the County and an audit firm (Clendenin and Byrd Accountants) to complete the required audits.

The District’s primary source of revenue is its water rates, which have not been updated to fully cover the District’s expenses. A rate increase is probable.

5. **Status of, and Opportunities for, Shared Facilities**

The District does not currently share any facilities with other districts or agencies. However, as mentioned previously, the District’s water system has an emergency connection with the City of Modesto as a back-up measure.

6. **Accountability for Community Service Needs, Including Governmental Structure and Operational Efficiencies**

A five member Board of Directors, elected by the registered voters, governs the District. The District Board of Directors is currently making adjustments to how it conducts its meetings and has been working with Stanislaus County staff on administrative and procedural matters.

Stanislaus County staff has provided information to the Board of Directors regarding proper advertisement and notice of its monthly meeting along with additional information related to the Brown Act. With the assistance of Stanislaus County, the Board of Directors is currently making adjustments to how it facilitates meetings and its administrative and procedural matters.

7. **Any Other Matter Related to Effective or Efficient Service Delivery, as Required by Commission Policy**

The District is receiving assistance from Self Help Enterprises, a non-profit community development organization, on its Corrective Action Plan. As part of the Corrective Action Plan, the District must prepare an engineering report, choose a course of action, prepare a rate study and carry out the selected course of action. Self Help Enterprises has presented the following options for the next course of action for the District.

   a. Continue efforts towards compliance through the current Corrective Action Plan which includes construction projects involving master meter consolidation, a treatment plant or a new well.
   
   b. Work with Self Help Enterprises and submit a new Corrective Action Plan, including a planning/construction application. This must include a meter project in order to obtain State funding assistance.
   
   c. Work with Self Help Enterprises on a voluntary master meter consolidation project. The project would also incorporate improvements to the water system infrastructure and include State funding assistance. The Riverdale Park Tract
Community Services District would manage the District’s finances and water system distribution.

d. The last option would be to take no action. Failure to bring the water system into compliance will result in the Stanislaus Department of Environmental Resources reporting the compliance issue to the State Water Board. The Water Board can then provide directives taking further legal action(s) which may include the following:

1) Daily fines that would deplete the District's financial resources
2) Mandatory consolidation into the City of Modesto
3) Assignment of the water system operation to an outside party.
Sphere of Influence Update for the
Riverdale Park Tract Community Services District

In determining the Sphere of Influence (SOI) of each local agency, the Commission shall consider and prepare determinations with respect to each of the following factors pursuant to Government Code Section 56425:

1. The present and planned land uses in the area, including agricultural and open-space lands.

2. The present and probable need for public facilities and services in the area.

3. The present capacity of public facilities and adequacy of public services that the agency provides, or is authorized to provide.

4. The existence of any social or economic communities of interest in the area if the Commission determines they are relevant.

5. For an update of a sphere of influence of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.

This document proposes no changes to the District’s existing Sphere of Influence. Rather, it serves to reaffirm the existing SOI boundary. As part of this process, Staff researched the history of the establishment of the District’s SOI. A map of the current District boundary and Sphere of Influence is attached in Appendix “A”.

The following determinations for the Riverdale Park Tract Community Services District’s Sphere of Influence update are made in conformance with Government Code §56425 and Commission policy.

Determinations:

1. The present and planned land uses in the area, including agricultural and open-space lands

   The District’s Sphere of Influence (SOI) encompasses a land area of approximately 58 acres and is coterminous with its boundaries. Territory within the District consists of rural residential land uses, which are not expected to change. In addition, the District does not have the authority to make land use decisions, nor does it have the authority over present and planned land uses within its boundaries. The responsibility for land use decisions within the District boundaries is retained by the County, which consults with the City of Modesto, as the area lies within the boundary of the City’s Sphere of Influence.

2. The present and probable need for public facilities and services in the area

   The present and probable need for this service is not expected to change, as the District was formed to provide water service within its boundary.
3. The present capacity of public facilities and adequacy of public services that the agency provides, or is authorized to provide.

The District currently has sufficient capacity to provide domestic water services within its existing sphere of influence. However, for the past several years, the system’s water supply has violated the Maximum Contamination Level (MCL) for uranium as specified in the Domestic Water Quality and Monitoring Regulation. The Riverdale Park Tract Community Services District has been working with the Stanislaus County Department of Environmental Resources on a Corrective Action Plan to bring the uranium levels into compliance. Additionally, groundwater in the area must continually be monitored to meet State regulations.

4. The existence of any social or economic communities of interest in the area if the Commission determines they are relevant.

The Riverdale Park Tract was created by a County-approved subdivision map in 1947 and is the only community within the boundaries of the District. The District’s boundaries are also fully within the City of Modesto’s Sphere of Influence.

5. For an update of a sphere of influence of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere of influence.

There are no proposals to change the District’s existing Sphere of Influence. The Riverdale Park Tract is identified as a Disadvantaged Unincorporated Community (DUC) as defined in Section 56033.5 of the Cortese-Knox-Hertzberg Act of 2000.

The Riverdale Park Tract Community Services District provides municipal water service for the District. Additional services, such as sewer and structural fire protection, are provided through other special districts or by way of private systems.
## APPENDIX “A”
### DISTRICT SUMMARY PROFILE

<table>
<thead>
<tr>
<th>District:</th>
<th>RIVERDALE PARK TRACT COMMUNITY SERVICES DISTRICT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location:</td>
<td>Southwest of the City of Modesto, south of the Tuolumne River</td>
</tr>
<tr>
<td>Service Area:</td>
<td>Approximately 58 acres</td>
</tr>
<tr>
<td>Population:</td>
<td>400 persons (estimate)</td>
</tr>
<tr>
<td>Land Use:</td>
<td>Rural Residential</td>
</tr>
<tr>
<td>Date of Formation:</td>
<td>December 18, 1984</td>
</tr>
<tr>
<td>Enabling Act:</td>
<td>California Government Code, Section 61000, et. seq.</td>
</tr>
<tr>
<td>Governing Body:</td>
<td>Five Member Board of Directors, elected by the registered voters within the District</td>
</tr>
<tr>
<td>Administration:</td>
<td>1 part-time employee</td>
</tr>
<tr>
<td>District Services:</td>
<td>Domestic Water</td>
</tr>
<tr>
<td>Total Revenues:</td>
<td>$55,000 (Estimated Revenue)</td>
</tr>
<tr>
<td>Revenue Sources:</td>
<td>Monthly service fees and connection fees</td>
</tr>
</tbody>
</table>
APPENDIX “B”
RIVERDALE PARK TRACT COMMUNITY SERVICES DISTRICT
BOUNDARIES AND SPHERE OF INFLUENCE
APPENDIX “C”

REFERENCES

1. Previous MSR/SOI Update for the Riverdale Park Tract Community Services District, Adopted by LAFCO on December 7, 2011.
3. 2010-2011 Stanislaus County Civil Grand Jury Report – Special District Audit Requirement, Case #11-32GJ.
5. "Isolated Stanislaus County enclave struggles with search for clean water”, Modesto Bee article, January 18, 2010.
7. Stanislaus County Civil Grand Jury Special District Audit Requirement, Case #11-32GJ.
10. Stanislaus County Department of Environmental Resources letter to the Riverdale Park Tract Community Services District dated February 2, 2016.
11. Stanislaus County Department of Environmental Resources letter to the Riverdale Park Tract Community Services District dated September 13, 2016.
12. Stanislaus County Department of Environmental Resources letter to the Riverdale Park Tract Community Services District dated October 12, 2016.
13. Stanislaus County Department of Environmental Resources letter to the Riverdale Park Tract Community Services District dated November 16, 2016.
DATE: May 24, 2017  NO. 2017-09

SUBJECT: MSR No. 17-02 and SOI Update No. 2017-02 – Making Written Determinations and Approving the Municipal Service Review and Sphere of Influence Update for the Riverdale Park Tract Community Services District

On the motion of Commissioner _______, seconded by Commissioner __________, and approved by the following vote:

Ayes: Commissioners:
Noes: Commissioners:
Absent: Commissioners:
Ineligible: Commissioners:

THE FOLLOWING RESOLUTION WAS ADOPTED:

WHEREAS, a Service Review mandated by California Government Code Section 56430 and a Sphere of Influence Update mandated by California Government Code Section 56425, has been conducted for the Riverdale Park Tract Community Services District, in accordance with the Cortese-Knox-Hertzberg Reorganization Act of 2000;

WHEREAS, at the time and in the form and manner provided by law, the Executive Officer has given notice of the May 24, 2017 public hearing by this Commission on this matter;

WHEREAS, the subject document is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the State CEQA Guidelines;

WHEREAS, Staff has reviewed all existing and available information from the District and has prepared a report including recommendations thereon, and related information as presented to and considered by this Commission;

WHEREAS, the Commission has duly considered the draft Municipal Service Review and Sphere of Influence Update on the Riverdale Park Tract Community Services District and the determinations contained therein;

WHEREAS, the Riverdale Park Tract Community Services District was established to provide domestic water services within its boundaries;

WHEREAS, pursuant to Government Code Section 56425(h), the range of services provided by the Riverdale Park Tract Community Services District are limited to those as identified above, and such range of services shall not be changed unless approved by this Commission; and

WHEREAS, no changes to the District's Sphere of Influence are proposed or contemplated through this review.
NOW, THEREFORE, BE IT RESOLVED by the Commission:

1. Certifies that the project is statutorily exempt under the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the State CEQA Guidelines.

2. Approves the Service Review prepared in compliance with State law for the review and update of the Riverdale Park Tract Community Services District Sphere of Influence, and written determinations prepared by the Staff and contained herein.

3. Determines that except as otherwise stated, no new or different function or class of services shall be provided by the District, unless approved by the Commission.

4. Determines, based on presently existing evidence, facts, and circumstances filed and considered by the Commission, that the Sphere of Influence for the Riverdale Park Tract Community Services District should be affirmed as it currently exists, as more specifically described on the map contained within the Service Review document.

5. Directs the Executive Officer to circulate this resolution depicting the adopted Sphere of Influence Update to all affected agencies, including the Riverdale Park Tract Community Services District.

ATTEST: ________________________________
Sara Lytle-Pinhey, Executive Officer
EXECUTIVE OFFICER’S AGENDA REPORT
MAY 24, 2017

TO: LAFCO Commissioners
FROM: Sara Lytle-Pinhey, Executive Officer

SUBJECT: APPOINTMENT OF A PUBLIC MEMBER TO THE COMMISSION

RECOMMENDATION

Staff recommends that the Commission review the attached applications and adopt Resolution 2017-06, appointing a Public Member to LAFCO. At the Commission’s direction, this item was continued from the April 26, 2017 meeting and the recruitment period was reopened. All candidates have been invited to attend the meeting should there be questions from the Commission.

BACKGROUND

The four-year term of office for the Public Member ended on May 1, 2017. A notice of the upcoming expiring terms was provided at the Commission’s January meeting, along with a timeline for the recruitment process. A subcommittee of the Chair and Vice Chair was also appointed, in the event that there were a large number of applications needing screening. At the Commission’s April meeting, the alternate public member vacancy was filled; however, the regular public member position remains vacant.

RECRUITMENT PROCESS & CANDIDATES

The process for recruitment of public members on the Commission is outlined in Government Code section 56325(d) and the Commission’s policies. Whenever a vacancy occurs in the public member or alternate public member position, a notice of vacancy is posted and distributed to the Clerk or Secretary of the legislative body of each local agency within the county. On February 15, 2017, LAFCO Staff initiated the recruitment process by:

- Distributing a “Notice of Vacancy” to each city, the Clerk of the Board and special districts.
- Posting the recruitment notice on the 10th Street Place bulletin board, on the LAFCO website and LAFCO’s Twitter feed.
- Emailing the notice to the local newspaper and a list of interested parties (70+ individuals) subscribed to LAFCO’s mailing list.

In response to the above recruitment efforts, three applications were received within the application period (Feb. 15th – Mar. 20th) from Matthew Beekman, Patricia Gillum, and Brad Hawn. Mr. Hawn was appointed as Alternate Public Member, leaving the regular Public Member seat vacant.

Staff then re-opened and re-noticed the recruitment, announcing that additional applications could be submitted until May 17, 2017 (in time to be included with the Commission’s agenda packet). Four additional applications have been received. Each of the applications is attached to this report for the Commission’s review.
Candidates for Public Member now include (in alphabetical order):

- Matthew Beekman
- William Berryhill
- Patricia Gillum
- Amy Hussar
- Edwin Pattison
- Amanda Sorenson

Staff also received two letters addressed to the Commission in support of Patricia Gillum. They have been attached to her application.

**APPOINTMENT**

According to State law, the public member is appointed by the other members of the Commission (City and County voting members). Any of the City and County voting members may nominate a candidate. Selection of the public member position must receive a majority affirmation by the voting members, including an affirmative vote from at least one County Member, and one City Member for appointment to that position. In the event of a tie, the motion would fail and a new nomination could be made.

**Attachments:**

- Exhibit A: Candidate Applications & Letters of Support
- Exhibit B: Government Code & Commission Policies & Procedures Excerpts
- Exhibit C: Draft LAFCO Resolution 2017-06
EXHIBIT A

Candidate Applications
Application for Appointment
Public Member or Alternate Public Member

<table>
<thead>
<tr>
<th>NAME (First, M, Last)</th>
<th>Matthew Lee Beekman</th>
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<tr>
<td>Residence:</td>
<td></td>
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<tr>
<td>Business: 5236 Geer Rd, Hughson, CA 95326</td>
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<tr>
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<td>Residence:</td>
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<tr>
<td>Business: 209-988-2823</td>
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<tr>
<td>E-MAIL ADDRESS</td>
<td><a href="mailto:mattibeekman@gmail.com">mattibeekman@gmail.com</a></td>
</tr>
</tbody>
</table>

(Attach separate sheet(s), if needed)

| EDUCATIONAL BACKGROUND | Political Economy of Industrial Societies (PEIS), BA |
|                       | Political Science, BA |
|                       | UC Berkeley 1995 |

| EMPLOYMENT (Attach resume, if desired) | Self Employed: |
|                                       | California Apiaries, LLC |

List all other boards, commissions, or committees you are now a member or have been in the past, including dates of service.

- Hughson City Council (Mayor, City Council Member) 2010-2016
- Hughson Planning Commission 2005-2010
- StanCog 2010-2016
- Stanislaus LAFCO 2012-2015
- CALAFCO 2012-2013

Please list community interests/activities.

- Hughson Chamber of Commerce, culinary arts, enology
Please summarize the qualifications you feel are related to service on the Commission as a representative of the public.

My education and public service provide relevant qualifications to serve on the Commission as a representative of the public.

What is your understanding of the roles and responsibilities of the Commission?

The roles and responsibilities are largely planning and regulatory in nature. As a planning agency LAFCO's: develop and update SOI's for cities and districts; prepare MSR's; work cooperatively with public and private agencies and interests on growth, preservation and service delivery. As a regulatory agency LAFCO's manage the modification of existing agencies and creation of new ones; approve boundary changes; and control extension of public services.

Why do you wish to serve on the Commission?

I wish to serve on the commission because I believe LAFCO's serve an essential part in local governance that can have a positive impact on a County's business climate, municipal fiscal health and overall quality of life. I also want to serve because my education and experience afford myself the opportunity to be a productive, constructive public representative.

Have you attended any meetings of the Commission? Yes

I hereby certify that I am a registered voter in the State of California, County of Stanislaus, and a citizen of the United States and will be at least 18 years of age by the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury under the laws of the State of California, that the information on this application is true and correct.

I understand that no person appointed as a public member or alternate public member to Stanislaus LAFCO may be an officer or employee of the County or any city or district with territory in the County (Government Code Section 56331). I also understand that if appointed to Stanislaus LAFCO I will be required to comply with FPPC disclosure regulations and file annual statements of financial interests.

Signature: ____________________________ Date: 3/1/17

Return To:
Sara Lytle-Pinhey, Executive Officer
Stanislaus Local Agency Formation Commission (LAFCO)
1010 Tenth Street, 3rd Floor
Modesto, CA 95354

Thank you for your interest in the Stanislaus Local Agency Formation Commission. Applications will be kept on file for one year.
Application for Appointment
Public Member or Alternate Public Member

<table>
<thead>
<tr>
<th>NAME (First, M, Last)</th>
<th>William Ronald Berryhill</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADDRESS</td>
<td></td>
</tr>
<tr>
<td>Residence:</td>
<td>Ceres ca 95307</td>
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<tr>
<td>Business:</td>
<td>PO box 2474 ceres Ca 95307</td>
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<td>TELEPHONE</td>
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<td>Residence:</td>
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<tr>
<td>Business:</td>
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</tr>
<tr>
<td>E-MAIL ADDRESS</td>
<td><a href="mailto:billberryhill@gmail.com">billberryhill@gmail.com</a></td>
</tr>
</tbody>
</table>

(Attach separate sheet(s), if needed)

EDUCATIONAL BACKGROUND
(Note: There is no specific education requirement.)
ponderosa high class of 76, attended butte JC

EMPLOYMENT
(Attach resume, if desired)
self employed farmer 1978-present, california state assembly
2008-2012 Ceres unified school board member 1996-2007

List all other boards, commissions, or committees you are now a member or have been in the past, including dates of service.
chair measure J school bond committee, california wine grape grower board, stanislaus farm bureau board, allied grape grower board,

Please list community interests/activities:
ceres lions club, old fishermans club,

Applications are due by: Wednesday, May 17th, 2017 at 4:00 p.m.
Please summarize the qualifications you feel are related to service on the Commission as a representative of the public.
as a former state assemblymen, school board member, as well as being a life long farmer and resident of Stanislaus county I believe I am well qualified to sit on the lafco board

What is your understanding of the roles and responsibilities of the Commission?
to make land use policy decisions for stanislaus county,

Why do you wish to serve on the Commission?
the position was brought to my attention by a number of people who thought i would be a strong asset to the board. I have the time to devote to the board now and think it is a board I would very much enjoy serving on.

Have you attended any meetings of the Commission?
no I havent, I have attended many supvisior meetings as well as counceil meetings over the years

I hereby certify that I am a registered voter in the State of California, County of Stanislaus, and a citizen of the United States and will be at least 18 years of age by the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury under the laws of the State of California, that the information on this application is true and correct.

I understand that no person appointed as a public member or alternate public member to Stanislaus LAFCO may be an officer or employee of the County or any city or district with territory in the County (Government Code Section 56331). I also understand that if appointed to Stanislaus LAFCO I will be required to comply with FPPC disclosure regulations and file annual statements of financial interests.

Signature: ___________________________ Date: 5-11-17

Return To:
Sara Lytle-Pinhey, Executive Officer
Stanislaus Local Agency Formation Commission (LAFCO)
1010 Tenth Street, 3rd Floor
Modesto, CA 95354

Thank you for your interest in the Stanislaus Local Agency Formation Commission. Applications will be kept on file for one year.
Family:

Wife: Triana; married 26 plus years
3 Children: William [Willie], Alexandra [Alex], Gabriela [Gabby]

Will is a pilot in the Air Force, currently stationed at Vance in Enid OK, Alex is teaching English in Cartagena Columbia and Gabby currently attending Cal Poly San Luis Obispo.

Professional Experience

Owner/Operator, BB Vineyards, 1978-present
Farms Winegrapes, almonds, walnuts and cherries in Stanislaus, San Joaquin and Sacramento County
Board Member of CAWG
Page, Republican National Convention, 1980
Past Board member Stanislaus Farm Bureau
Past Board member Allied grape growers

Political Experience

Candidate, California State Senate, District 5, 2012
Former Chief Minority Whip, California State Assembly, 2010-2012
Former Assembly Member, California State Assembly, 2008-2012
Member/Former Chair, Board of Trustees, Ceres Unified School District, 1996-2007
Chair, Measure J School Bond for Ceres Campaign, 2001
Chair, Tom Berryhill for California Assembly, 1996
Chair, Stanislaus County Young Republicans, 1984-1986
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Application for Appointment
Public Member or Alternate Public Member

<table>
<thead>
<tr>
<th>NAME (First, Ml, Last)</th>
<th>Patricia A. Gillum</th>
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<tbody>
<tr>
<td>ADDRESS</td>
<td></td>
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<tr>
<td>Business:</td>
<td>1801 Tully Road, Suite C2, Modesto, CA 95350</td>
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<tr>
<td>TELEPHONE</td>
<td></td>
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<td>Business: 209-525-9211</td>
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<tr>
<td>E-MAIL ADDRESS</td>
<td><a href="mailto:patricia_gillum@sbcglobal.net">patricia_gillum@sbcglobal.net</a></td>
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</tbody>
</table>

(Attach separate sheet(s), if needed)

EDUCATIONAL BACKGROUND
(Note: There is no specific education requirement.)
See Attached

EMPLOYMENT
(Attach resume, if desired)
See Attached

List all other boards, commissions, or committees you are now a member or have been in the past, including dates of service.
See Attached
Please list community interests/activities.

I am an active community volunteer serving on several non-profit boards locally. See attached list of the major activities including a 25 year member of the Modesto 500 Lions Club.

Please summarize the qualifications you feel are related to service on the Commission as a representative of the public.

During my 8 year tenure on the Planning Commission at the City of Modesto, I became very acquainted with growth initiatives, general plans and updates, sphere of influence plans, environmental review and the issues surrounding them. I believe the items on the agenda and the consequences of the decisions would assist me in making sound and independent decisions on the LAFCO Board.

What is your understanding of the roles and responsibilities of the Commission?

To make decisions as part of an independent commission regarding orderly growth and other critical issues like preserving agricultural lands through assessment of proposals for items like changes in boundaries of the cities and district in Stanislaus County. All the while, being aware of the governing statutes for LAFCO and utilizing the many factors such as population, mutual economic interest, and water to make informed and beneficial decisions.

Why do you wish to serve on the Commission?

I am a life-long resident of Modesto and therefore Stanislaus County, and have lived west of Hwy 99 since 1988. I have witnessed the loss of farmland and sometimes unbridled residential growth in our area. I believe that the regional perspective that LAFCO affords would allow me, using my past experience, to help make sound decisions representing all Stanislaus County citizens.

Have you attended any meetings of the Commission?

I have watched many of the recorded meetings.

I hereby certify that I am a registered voter in the State of California, County of Stanislaus, and a citizen of the United States and will be at least 18 years of age by the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury under the laws of the State of California, that the information on this application is true and correct.

I understand that no person appointed as a public member or alternate public member to Stanislaus LAFCO may be an officer or employee of the County or any city or district with territory in the County (Government Code Section 56331). I also understand that if appointed to Stanislaus LAFCO I will be required to comply with FPPC disclosure regulations and file annual statements of financial interests.
Return To:
Sara Lytle-Pinhey, Executive Officer
Stanislaus Local Agency Formation Commission (LAFCO)
1010 Tenth Street, 3rd Floor
Modesto, CA 95354

Thank you for your interest in the Stanislaus Local Agency Formation Commission. Applications will be kept on file for one year.
PATRICIA A. GILLUM

- Self-employed Certified Public Accountant since 1998 with over 40 years combined experience as a manager, controller, and accountant. A life-long resident of Modesto.
  - As a CPA specializing in small business accounting, small business start-ups, tax preparation (including non-profit returns), payroll, and general business consulting.
    - Current Peer Review passed 2014
    - CPA License #76705 (active) December 1998
  - As a controller for a local firm, handled all aspects of this company (general, accounting, payroll, cost accounting, and supervision of office staff)
  - Administrative Assistant to Manager, Central Valley Bank

- Active in the Community:
  - City of Modesto Planning Commissioner 2006-2014
    - Chair 2012-2013
    - Citizens Redevelopment Committee
  - City of Modesto Board of Zoning Adjustment 2003-2005
    - Chair 2004-2005
  - Past District Governor, District 4A-1 International Association of Lions Clubs 2008-2009
    - International Excellence Award for Community Service
    - District Secretary 2005-2006
    - District Treasurer 2010-current
  - Modesto Chamber of Commerce Vice Chair of Internal Affairs 2010-present; member of board since 2007.
    - Distinguished Service Award from Modesto Chamber in 1997
  - Central Valley Center for the Vision and Hearing Impaired, Treasurer/Board member since inception in 2001-present.
  - Lions in Sight Director 2009-2011; Treasurer 2010-2011
  - Children’s Crisis Center Board Member 20 years – President 1994-95
  - Leadership Modesto Steering committee from 1990-1993
  - Family Connections Adoption Board 1994-95
  - Community Qualities Forum, City of Modesto 2003

- Education:
  - Associate Degree Modesto Junior College
  - BS, Accounting; Magna Cum Laude – Stanislaus State University
  - Masters, Business Administration, with distinction – Stanislaus State University
May 8, 2017

To: Stanislaus County LAFCO Commissioner Amy Bublak, Chair

Subject: LAFCO application of Patricia Gillum, CPA

I am writing this letter in support of your appointing Ms. Gillum as the Public Member of LAFCO.

I have known Pat for many years and worked with her most recently on the Vision Impaired Support Group's Board. I believe unequivocally that she is the best qualified candidate for this public position.

As a Public Member she will bring impartial, educated, independent, honest, and professional standards to the position. She does her homework, has the ability and experience to digest complicated matters, and would give her perspective and insight from the public's point of view.

She is a life-long member of the community and has seen the County grow and change over the years—both the good and the not-so-good. I believe she would represent all citizens of Stanislaus County whether it is new comers or long standing residents from farmers to businessmen to students to employees. Her profession dictates that she be impartial and thorough, and Pat is more than capable of sifting through the facts, weighing all sides, and giving her input based on her perspective as a long time citizen of Stanislaus.

I trust that you will seriously consider the best candidate for this position.

Sincerely,

Janice Vella

5136 Dale Road, Modesto, CA 95356

209-988-5501
May 10, 2017

Stanislaus LAFCO Commissioners
1010 10th Street, Third Floor
Modesto, CA 95354

Dear Stanislaus LAFCO Commissioners:

I wanted to send my thoughts on Pat Gillum and the things she has done for this area and why you should select her as the LAFCO Public Member. Pat is an accomplished CPA with multiple degrees on her resume and many, many clients who trust her work. Pat has also volunteered her time in the community by serving on multiple Boards and rising to the position of District Governor in the International Association of Lions Club.

Pat has also served on commissions in the City of Modesto that give her the experience necessary to make informed decisions for the benefit of everybody in Stanislaus County. This experience will be invaluable in deliberating the complex matters that LAFCO confronts.

I would ask that the commission take a good look at the overall record of Pat Gillum and appoint her to the Public Member position.

You will find no more outstanding person for this public trust.

Dave Rose
14368 Timbell Road
Waterford, CA 95368
Application for Appointment
Public Member or Alternate Public Member

<table>
<thead>
<tr>
<th>NAME (First, MI, Last)</th>
<th>Amy E Hussar</th>
</tr>
</thead>
<tbody>
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<td>ADDRESS</td>
<td>Residence:</td>
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<tr>
<td></td>
<td>Patterson, CA 95363</td>
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<td>E-MAIL ADDRESS</td>
<td><a href="mailto:amyhussar@gmail.com">amyhussar@gmail.com</a></td>
</tr>
</tbody>
</table>

(Attach separate sheet(s), if needed)

EDUCATIONAL BACKGROUND
(Note: There is no specific education requirement.)
Bachelor of Arts, criminal justice and history, Western Michigan University
Masters in Governance certificate, CA School Boards Association

EMPLOYMENT (Attach resume, if desired)
Substitute Teacher, Tracy Unified School District (2012-present)
Substitute Teacher, Turlock Unified School District (2012-present)
Substitute Teacher, Stanislaus County Office of Education (2008-2016)

List all other boards, commissions, or committees you are now a member or have been in the past, including dates of service.
Board of Trustees, Patterson Joint Unified School District (2011-2015)

Please list community interests/activities.
American Legion Post 168 (Commander, 2013-2015)
American Legion District 12 (Commander, 2015-2017)
Patterson Community Forum (founder)
Patterson Township Historical Society
Shooting Stars 4-H (Project Leader)

Applications are due by: Wednesday, May 17th, 2017 at 4:00 p.m.
Please summarize the qualifications you feel are related to service on the Commission as a representative of the public.

I gained a lot of knowledge and experience while serving in the US Army and the Army Reserve, and have been able to continue my learning through service in The American Legion. In addition, I served on the Board of Trustees for the Patterson school district for one term, and during those four years I took advantage of the multitude of educational opportunities provided through the Stanislaus County Office of Education and the California School Boards Association (including CSBA’s Masters in Governance program). I also founded a local (online) civics education group, which aims to discuss and educate the public on matters of broad public importance.

What is your understanding of the roles and responsibilities of the Commission?
As I understand it, LAFCOs deal primarily with boundary matters, municipal services reviews, and matters involving "spheres of influence" for most public agencies except school districts. Based on what I have read, the overarching purpose of a LAFCO is to provide an efficient, orderly means of managing the various public agencies within a region. I fully expect to learn more if I receive an appointment.

Why do you wish to serve on the Commission?
As a lifelong learner, I am interested in building upon my existing knowledge while continuing to serve my community. At the same time, I have a keen interest in civics education; I feel that serving a term as a public member would be a logical next step for my personal education. I intend to share the knowledge and experience gained to share with others in my community and beyond.

Have you attended any meetings of the Commission?
No, I have only watched them online

I hereby certify that I am a registered voter in the State of California, County of Stanislaus, and a citizen of the United States and will be at least 18 years of age by the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury under the laws of the State of California, that the information on this application is true and correct.

I understand that no person appointed as a public member or alternate public member to Stanislaus LAFCO may be an officer or employee of the County or any city or district with territory in the County (Government Code Section 56331). I also understand that if appointed to Stanislaus LAFCO I will be required to comply with FPPC disclosure regulations and file annual statements of financial interests.

Signature: ___________________________ Date: 5/11/17

Return To:
Sara Lytle-Pinhey, Executive Officer
Stanislaus Local Agency Formation Commission (LAFCO)
1010 Tenth Street, 3rd Floor
Modesto, CA 95354

Thank you for your interest in the Stanislaus Local Agency Formation Commission. Applications will be kept on file for one year.
Application for Appointment
Public Member or Alternate Public Member

NAME (First, Ml, Last) | Edwin R Pattison
---|---
ADDRESS | Residence: Modesto, CA 95350
| Business: 230 S. Sterling Dr., Mountain House, CA 95391
TELEPHONE | Residence: 
| Business: (209) 831-5656
E-MAIL ADDRESS | hydroedmon@comcast.net

EDUCATIONAL BACKGROUND
(Note: There is no specific education requirement.)

| California State University, Stanislaus Master of Public Administration – 2006
| University of California, Davis Soils/Water Science/Policy Analysis – 1992

(ATTACH SEPARATE SHEET(S), IF NEEDED)

EMPLOYMENT
(ATTACH RESUME, IF DESIRED)

PLEASE SEE ATTACHED RESUME

List all other boards, commissions, or committees you are now a member or have been in the past, including dates of service.
WORK WITH CITY, COUNTY, SPECIAL DISTRICTS, STATE, AND FEDERAL GOVERNMENT, BUT HAVE NOT SERVED AS AN ELECTED / APPOINTED OFFICIAL FOR A BOARD, COMMISSION, OR COMMITTEE

Please list community interests/activities.
POLICY ANALYSIS AND LAND USE PLANNING
WATER RESOURCES PLANNING AND MANAGEMENT
ECONOMIC DEVELOPMENT

Applications are due by: Wednesday, May 17th, 2017 at 4:00 p.m.
Please summarize the qualifications you feel are related to service on the Commission as a representative of the public.

As a resident of the city of Modesto and Stanislaus County for nearly 25-years, I have closely followed city/county and Stanislaus LAFCO land use decision-making as an interested professional in the industry. As a public member of the commission, I see my service as representing the public-at-large in LAFCO land use decision-making arena of Stanislaus County.

What is your understanding of the roles and responsibilities of the Commission?

As an industry professional, I work closely with city, county, special districts, and LAFCO on land use decision-making and municipal service reviews. As a result of my 25+ year working relationship with these agencies, I have an intimate understanding of land use planning, land use laws, such as the Subdivision Map Act, Cortese-Knox-Hertzberg Act, Mitigation-Fee Act, etc. The primary commission roles are promoting: (1) orderly, efficient growth and development; (2) preserving open space and prime agricultural farm lands; and (3) efficiently extending government services.

Why do you wish to serve on the Commission?

To serve and give back to the community by offering my multi-decadal years of experience and expertise as a senior governmental executive with land use and water expertise and to ensure a high quality of life for Stanislaus County residents, my home and residence since the early 1990’s, and through the remaining years of my life and our generations to follow.

Have you attended any meetings of the Commission?

I have not attended any Stanislaus LAFCO meetings, but have attended many other LAFCO meetings over the years.

I hereby certify that I am a registered voter in the State of California, County of Stanislaus, and a citizen of the United States and will be at least 18 years of age by the time of the next election, I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury under the laws of the State of California, that the information on this application is true and correct.

I understand that no person appointed as a public member or alternate public member to Stanislaus LAFCO may be an officer or employee of the County or any city or district with territory in the County (Government Code Section 56331). I also understand that if appointed to Stanislaus LAFCO I will be required to comply with FRPC disclosure regulations and file annual statements of financial interests.

Signature: ____________________________ Date: 4-28-2017

Return To:
Sara Lytle-Pinhey, Executive Officer
Stanislaus Local Agency Formation Commission (LAFCO)
1010 Tenth Street, 3rd Floor
Modesto, CA 95354

Application for Public Member/Alternate Public Member Appointment
Modesto, CA 95350
Phone (H): (C):
hydroedmon@comcast.net

Objective
To Seek a Public Member Appointment to the Stanislaus LAFCO

Specialties
Municipal Services Mgmt and Administration
Strategic Planning
Finance and Budgeting
Water Rights/Transfers/CU
Law Enforcement/Fire EMS
CIP/PMP/Master Planning
Project Management / Supervision
Legislative Advocacy
Land Use Planning
Grant Writing/ Management
Oral / Written Communication
Public Relations
Economic Development

Technical Skills
Policy Analysis
Regulatory Permitting
CEQA/NEPA Analysis
Computer Simulation Models
Trimble GPS / ESRI GIS
Statistical Analysis
MS Software Suite/Laserfische

Edwin Ross Pattison
Executive Level Manager Specializing in Municipal & Utility Services

- Over 25-years' experience in the management and administration of municipalities, utilities, development, financing, and water management.
- Proven experience working with elected and regulatory officials, staff, unions, and members of the community.
- Demonstrated inclusive, collaborative management style.
- Excellent communication and presentation skills with elected officials, hearing bodies, management, staff, and the public.
- Master of Public Administration, California State University, Stanislaus.
- Bachelor of Science, University of California, Davis.
- California Special Districts Association Special District Administrator.

Professional Experience

MOUNTAIN HOUSE COMMUNITY SERVICES DISTRICT (MHCS) DISTRICT
MOUNTAIN HOUSE, CA 230 S. Sterling Dr, Mountain House, CA
General Manager, Dec 2014 – Current. Salary: $14,400/Mo.
- Chief Administrative Officer Appointed by Board of Directors overseeing the day-to-day operations of the Community Services District (MHCS) provides 90% of municipal services; land use coordinated with County.
- Report Directly to Elected Body of 5-Boardmembers and assist in Development and Implementation of Policy and Enforce Ordinances.
- Develop and Manage Annual Budget of over $27-Million.
- Direct and Supervise the Administration of the City’s Personnel System, Consisting of 6-Departments and 32-Staff.
- Oversee day-to-day Administration of City Contracts, Consultants, Execution of Public Improvements, Development Improvements, and the Operations and Maintenance of All City Facilities, including Public Safety.

CITY OF IONE, CA, #1 Main Street, Ione, CA
- Chief Administrative Officer Appointed by City Council overseeing the day-to-day operations of the City.
- Report Directly to Elected Body of 5-Councilmembers and Implement Policy Decisions and Enforce City Ordinances.
- Develop and Manage Annual Budget of over $4-Million.
- Direct and Supervise the Administration of the City’s Personnel System, Consisting of 6-Departments and 32-Staff.
- Oversee day-to-day Administration of City Contracts, Consultants, Execution of Public Improvements, Construction Improvements, and the Operations and Maintenance of All City Facilities, including Public Safety.

TIM DURBIN, INC., 4509 Woodfair Way, Carmichael, CA 95608
- Develop and Manage Groundwater Resource / Conjunctive Use Optimization Projects.
- Identify and Secure Funding Opportunities for Project Implementation.
Engage Stakeholders to Develop Project Support.

**CALAVERAS COUNTY WATER DISTRICT**, 423 E. St. Charles St., San Andreas, CA (Contact: Larry Diamond, AGM: 209.754.3004)


- Managed and directed the Water Resources and Water Rights Division.
- Assisted and Advised General Manager and Elected Board of Directors on Water Rights, Regulations, Policy, Grant Programs, Water Development Projects, Conservation, and Strategic Water Resource Planning.
- Successfully Developed $8-Million in Grant Awards for Water / Wastewater Infrastructure/Planning.
- Implemented Water Rights/Water Management Cost Saving Measures in Excess of $100,000/Year.
- Worked closely with Legal Counsel on Sensitive Water Rights Issues.
- Prepared Comprehensive Reports and Planning Documents for Presentation to Federal, State and Local Elected Officials and the Public.
- Advocated District Positions through State and Federal Legislative Efforts in Coordination with Washington DC Lobbyist.
- Developed Beneficial Partnerships and Represented District in Sensitive Negotiations with Federal, State, Regional and Local Agencies, including Water Banks/Exchanges and Coordination with Land Use Plans.
- Developed/Managed Water Supply Portfolio to Maximize Agency Objectives.
- Wrote, Developed, and Updated Water Resource Planning Documents
- Managed Water Conservation and Educational Outreach Programs.

**MFG CONSULTING SCIENTISTS AND ENGINEERS**, 180 Howard Street, San Francisco, CA (Purchased by Tetra Tech). **Project Manager**, Feb 2002 – Feb 2005

- Developed New Clients and Projects in Existing and Emerging Markets.
- Developed and Implemented Strategic Business Activities for Company.
- Managed Projects Related Water Resources Development and Management.
- Provided technical analysis on TMDL Studies, NPDES/WDR investigations, and CEQA/NEPA Analysis and Report Documentation.
- Managed Field Assessments and Monitoring Programs.

**CITY & COUNTY OF SAN FRANCISCO, HETCH HETCHY WATER & POWER**, Junction HWY 49 & 120, Moccasin, CA (Margaret Hannaford, GM: 209.989.2000)


- Performed Systems Analysis for Planning and Operation of a Multi-Reservoir/Hydro-

- Designed and Developed Analytic Modeling Tools, Including Computer Simulation, Geographic Information and Database Systems and Optimize and Forecast System Resources.
- Coordinated Operations and Planning Scenarios Among Divisions and Other City/County Agencies, San Francisco Bay Area Water Users, Local, State, and Federal Agencies, Recreation Industry and the General Public.


- Developed and Managed Programs to Optimize Conjunctive Use of Surface Water and Ground Water Resources.
- Developed and Implemented Water Quality Monitoring Program for Surface Water and Ground Water Resources.
- Developed and Utilized Computer Simulation Models and GIS/GPS Systems to Analyze, Manage and Protect District’s Surface Water and Ground Water Resources.
- Developed strategies to Protected District’s Water Rights.
- Coordinated and Managed District’s Water Resources Activities to insure compliance with Local, State, and Federal Requirements, including FERC Relicensing of the New Don Pedro Reservoir Project.
- Developed and Administered Financial Budget for Water Resources Programs.
- Supervised Staff.

JONES & STOKES, INC., 2600 V St., Sacramento, CA (Mike Zanoli: 916.737.3000) (Purchased by ICF International). Water Quality Specialist, Jun 1992 - Aug 1993

- Performed Water Resources Management Investigations.
- Conducted Water Quality Investigations.
- Assisted in NPDES/WDR evaluations.
- Performed CEQA/NEPA Investigations of Proposed Projects.

UNDERGRADUATE/GRADUATE RESEARCH ASSISTANT, University of California at Davis, Jan 1989 - Jun 1992

UNITED STATES ARMY - ACTIVE DUTY AND RESERVES
Sergeant, Sep 1984 - May 1994

- Supervised and Trained Staff in Developing Technical and Military Skills.
- Primary Leadership Development Course, U.S. Army, Salt Lake City, UT.
- Advanced Instruction: Communications, US Army, Ft Gordon, GA.
- German Language School, U.S. Army, Wildflecken, Germany.

Education

CALIFORNIA STATE UNIVERSITY, STANISLAUS, Turlock, CA
Master of Public Administration, Jun 2006.
UNIVERSITY OF CALIFORNIA AT DAVIS, Davis, CA  

Certificates
CALIFORNIA SPECIAL DISTRICTS ASSOCIATION  
Special District Administrator, Mar 2012, Renewal 2016.

U.S. DEPARTMENT OF HOME LAND SECURITY  
Emergency Management Institute, ICS 100, Jul 2016, and ICS 300, Sep 2016

CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION  
Municipal Debt Essentials, Oct 2013

MODESTO JUNIOR COLLEGE  
Supervisory Management, Sep 1996.

Post Graduate Training

OHIO STATE UNIVERSITY, Columbus, OH  

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, San Luis Obispo, CA  

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, San Luis Obispo, CA  

STANFORD UNIVERSITY, Palo Alto, CA  
Hydrocomp Reservoir Forecast & Analysis Model, Aug 1996.

PRINCETON UNIVERSITY EXTENSION, San Francisco, CA  
Groundwater Pollution and Hydrology, Dec 1995.

BRIGHAM YOUNG UNIVERSITY, Provo, UT  
Application for Appointment
Public Member or Alternate Public Member

<table>
<thead>
<tr>
<th>NAME (First, Ml, Last)</th>
<th>Amanda C Sorenson</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADDRESS</td>
<td>Residence: Salida, CA 95368</td>
</tr>
<tr>
<td></td>
<td>Business:</td>
</tr>
<tr>
<td>TELEPHONE</td>
<td>Residence:</td>
</tr>
<tr>
<td></td>
<td>Business:</td>
</tr>
<tr>
<td>E-MAIL ADDRESS</td>
<td><a href="mailto:amasorensen@gmail.com">amasorensen@gmail.com</a></td>
</tr>
</tbody>
</table>

(Attach separate sheet(s), if needed)

EDUCATIONAL BACKGROUND
(Note: There is no specific education requirement.)

| Turlock High School |
| Modesto Junior College |

EMPLOYMENT
(Attach resume, if desired)

| Doctors Medical Center |

List all other boards, commissions, or committees you are now a member or have been in the past, including dates of service.

- Stanislaus Humanists - Founding member/Secretary
- Salida Chamber of Commerce - Founding member/Secretary
- Salida Municipal Advisory Council - Secretary

Please list community interests/activities.

Community service, riding my bike, taking my dogs for walks, cooking, traveling.

Applications are due by: Wednesday, May 17th, 2017 at 4:00 p.m.
Please summarize the qualifications you feel are related to service on the Commission as a representative of the public.

Mr. Van Winkle and Mr. Dunlop expressed at the April 26, 2016 meeting wanting someone from the public who is truly a member of the public. I have never served on a city or county planning commission and have never been appointed to LAFCO. I feel I can apply reason and logic to all matters brought before LAFCO and make informed decisions. I have lived in Stanislaus County my entire life.

What is your understanding of the roles and responsibilities of the Commission? 

Why do you wish to serve on the Commission?
Mr. Van Winkle and Mr. Dunlop stated at the April 26, 2017 meeting they wanted applicants that were truly from the public. I feel I am most suited as I do not any conflicts of interest with farmers or developers. I believe I can be a young fresh perspective on LAFCO and it would be an honor to serve on the most important (although least known by the public) board in Stanislaus County.

Have you attended any meetings of the Commission?
yes - many

I hereby certify that I am a registered voter in the State of California, County of Stanislaus, and a citizen of the United States and will be at least 18 years of age by the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury under the laws of the State of California, that the information on this application is true and correct.

I understand that no person appointed as a public member or alternate public member to Stanislaus LAFCO may be an officer or employee of the County or any city or district with territory in the County (Government Code Section 56331). I also understand that if appointed to Stanislaus LAFCO I will be required to comply with FPPC disclosure regulations and file annual statements of financial interests.

Signature:  
Date: 4/27/17

Return To:
Sara Lytle-Pinhey, Executive Officer
Stanislaus Local Agency Formation Commission (LAFCO)
1010 Tenth Street, 3rd Floor
Modesto, CA 95354

Thank you for your interest in the Stanislaus Local Agency Formation Commission. Applications will be kept on file for one year.
EXHIBIT B

Government Code & Commission Policies & Procedures Excerpts
EXHIBIT B
Government Code Excerpts

Public Member

56325(d). One representing the general public appointed by the other members of the commission. The other members of the commission may also appoint one alternate member who shall serve pursuant to Section 56331. Appointment of the public member and alternate public member shall be subject to the affirmative vote of at least one of the members appointed by each of the other appointing authorities. Whenever a vacancy occurs in the public member or alternate public member position, the commission shall cause a notice of vacancy to be posted as provided in Section 56158. A copy of this notice shall be sent to the clerk or secretary of the legislative body of each local agency within the county. Final appointment to fill the vacancy may not be made for at least 21 days after the posting of the notice.

Alternate Public Member; appointment, duties

56331. When appointing a public member pursuant to Sections 56325, 56326, 56326.5, 56327, 56328, 56328.5, and 56329, the commission may also appoint one alternate public member who may serve and vote in place of a regular public member who is absent or who disqualifies himself or herself from participating in a meeting of the commission. The public member and the alternate public member shall be residents of the county of the appointing commission.

If the office of a regular public member becomes vacant, the alternate member may serve and vote in place of the former regular public member until the appointment and qualification of a regular public member to fill the vacancy.

Public Member restrictions

No person appointed as a public member or alternate public member pursuant to this chapter shall be an officer or employee of the county or any city or district with territory in the county, provided, however, that any officer or employee serving on January 1, 1994, may complete the term for which he or she was appointed.

Terms of Commissioners

56334. The term of office of each member shall be four years and until the appointment and qualification of his or her successor… The body which originally appointed a member whose term has expired shall appoint his or her successor for a full term of four years. Any member may be removed at any time and without cause by the body appointing that member. The expiration date of the term of office of each member shall be the first Monday in May in the year in which the term of the member expires, unless procedures adopted by the commission specify an alternate date to apply uniformly to all members. However, the length of a term of office shall not be extended more than once. Any vacancy in the membership of the commission shall be filled for the unexpired term by appointment by the body which originally appointed the member whose office has become vacant.
Commission Policies & Procedures Excerpts

SECTION 1: LAFCO STRUCTURE AND ORGANIZATION

The Stanislaus Local Agency Formation Commission consists of the following members, as per Government Code Section 56325:

- Two members of the County Board of Supervisors and one alternate, appointed by the Board from its own members;
- Two City Council members and one alternate, appointed by the City Selection Committee composed of the mayors of each of Stanislaus County's nine (9) cities;
- One Public Member and one alternate, appointed by the other four Commission members after review of applications.

RULE 9: TERMS OF OFFICE - PUBLIC MEMBER

The public member shall be limited to one full four-year term of office. An appointment to fill an unexpired term of office may not be applied to the one full term of office.

RULE 10: TERMS OF OFFICE - ALTERNATE PUBLIC MEMBER

The alternate public member shall be limited to one full four-year term of office. An appointment to fill an unexpired term of office may not be applied to the one full term of office.

RULE 32: TIE VOTES OF COMMISSION

Three votes are necessary to approve a proposal or a motion. A proposal which receives a tie vote shall automatically be continued to the next Commission hearing. A subsequent tie vote at the next hearing of the proposal indicates automatic denial without prejudice.

RULE 43: REPLACEMENT OF VACATED POSITION

Upon the vacancy of an office pursuant to Rule 40, the Chairperson shall, in writing, request that the appropriate appointing authority appoint a new commissioner to the vacant position. (Government Code Section 56336)

A. Appointing authority for county members is the Stanislaus County Board of Supervisors.

B. Appointing authority for the city members is the City Selection Committee.

C. Appointing authority for the public members is the Commission. The Commission shall, pursuant to Section 56325 of the California Government Code, appoint a public member. An alternate public member shall also be appointed to be eligible to vote on any proposal or matter before the Commission in the absence or disqualification of the public member. Selection of the public and alternate public members shall be subject to the affirmative vote of at least one of the members selected by each of the other appointing authorities.
RULE 44: NOTICE OF VACANCY FOR PUBLIC MEMBER

Upon announcement that a vacancy for the public member or alternate public member will exist, the Executive Officer shall:

A. Post a vacancy notice inviting all interested citizens of Stanislaus County to apply within thirty (30) days of posting. The Notice shall be posted at the following locations:
   1. LAFCO staff office;
   2. LAFCO official bulletin board for posting notices and/or LAFCO website;
   3. Any other location directed by the Commission;
   4. Provide a Notice of Vacancy to the clerk or secretary of the legislative body of each local agency within the County;
   5. Issue a press release for the purpose of further advertising the vacancy.

B. The Executive Officer shall forward all applications to the members of the Commission. Only applications received by the Executive Officer may be considered for appointment. Final appointment to fill the vacancy may not be made for at least 21 days after the posting of the notice.

C. The Commission may select a personnel committee from among its membership for the purpose of reviewing applications and bringing its recommendation to the full Commission.

D. The Commission may interview the recommended candidates, either privately or in public. Upon conclusion of the interviews, the Commission shall publicly make the selection by appointing a candidate as the Public or Alternate Public Member.

E. The nominee receiving a majority of the votes cast by eligible Commission members will be appointed to the vacant position for either the unexpired or full term and/or until appointment and qualification of a successor.

F. Effective January 1, 2001, Government Code Section 56325 requires that the Public and Alternate Public Member candidate must receive an affirmative vote from at least one County Member and one City Member for appointment to that position.
EXHIBIT C

Draft LAFCO Resolutions
2017-06 and 2017-07
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DATE: May 24, 2017

SUBJECT: Appointment of a Public Member

On the motion of Commissioner __________, seconded by Commissioner ______, and approved by the following vote:

Ayes: Commissioners:
Noes: Commissioners:
Absent: Commissioners:
Ineligible: Commissioners:

THE FOLLOWING RESOLUTION WAS ADOPTED:

WHEREAS, pursuant to Government Code Section 56334, the term of office for each member shall be four years until appointment of their successor and the expiration date of the term of office for a public member shall be the first Monday in May in the year in which the term of the member expires;

WHEREAS, the term of office for the Public Member expired on May 1, 2017 and the seat is currently vacant;

WHEREAS, pursuant to Government Code Section 56325(d), the Commission has caused notice for candidates for appointment to the position of Public Member; and,

WHEREAS, the Commission has received and reviewed the applications submitted by the recruitment deadline.

NOW, THEREFORE, BE IT RESOLVED that the Commission:

1. Appoints __________ as the Public Member to a full four-year term ending on the first Monday in May 2021 or until appointment of a successor.

ATTEST: __________________________
Sara Lytle-Pinhey
Executive Officer
EXECUTIVE OFFICER’S AGENDA REPORT
MAY 24, 2017

TO: LAFCO Commissioners
FROM: Sara Lytle-Pinhey, Executive Officer

SUBJECT: FINAL LAFCO BUDGET FOR FISCAL YEAR 2017-2018

RECOMMENDATION

Staff recommends that following the Executive Officer’s report and public testimony regarding the Final LAFCO Budget that the Commission:

1. Adopt Resolution No. 2017-08, approving the Final Budget for Fiscal Year 2017-2018.
2. Direct Staff to transmit the adopted Final Budget to the Board of Supervisors, each City, each Independent Special District, and the County Auditor, in accordance with State law.
3. Request that the County Auditor apportion and collect the net operating expenses of the Final Budget from the County and nine cities in accordance with Government Code Sections 56381(b)(2) and 56381(c).

EXECUTIVE SUMMARY

At the April 26, 2017 meeting, the Commission reviewed and approved the Proposed Budget for Fiscal Year (FY) 2017-2018. The Final Budget, as summarized in the table below, reflects this approval, with no recommended changes. The Final Budget includes operating expenses totaling $453,375 and reflects a 10% increase as compared to the current year’s budget. Detail of individual accounts in each expense category is attached to this report.

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Prior Budget FY 2015-16</th>
<th>Current Budget FY 2016-17</th>
<th>Final Budget FY 2017-18</th>
<th>% Change (Final v. Current)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Benefits</td>
<td>$375,906</td>
<td>$332,382</td>
<td>$376,530</td>
<td>13%</td>
</tr>
<tr>
<td>Services &amp; Supplies</td>
<td>61,044</td>
<td>77,373</td>
<td>74,345</td>
<td>-4%</td>
</tr>
<tr>
<td>Other Charges</td>
<td>3,200</td>
<td>2,750</td>
<td>2,000</td>
<td>-27%</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>$440,150</td>
<td>$412,505</td>
<td>$453,375</td>
<td>10%</td>
</tr>
</tbody>
</table>

DISCUSSION

During the approval of the Proposed Budget, the Commission discussed use of its remaining fund balance, assignment of reserve funds, and concerns regarding long-term pension liabilities. The Commission directed Staff to include options for use of fund balance and reserves as part of the Final Budget.
Staff estimates that approximately $154,429 will be available in the Commission’s undesignated fund balance that could potentially be used to offset agency contributions. This estimate takes into account the estimated fund balance at year-end and the Commission’s polices for setting aside a General Reserve Fund (15%) and an Accrued Leave Fund (for cash-out liability).

Table 2: LAFCO Fund Balance

<table>
<thead>
<tr>
<th>Estimated Fund Balance June 30, 2017</th>
<th>Final FY 2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Reserve Fund (15%)</td>
<td>(68,100)</td>
</tr>
<tr>
<td>Accrued Leave Fund (Cash-Out Liability)</td>
<td>(82,700)</td>
</tr>
<tr>
<td>Est. Undesignated Fund Balance</td>
<td>$ 154,429</td>
</tr>
</tbody>
</table>

For the Proposed Budget, Staff recommended using $70,000 of this undesignated fund balance to offset agency contributions for the FY 2017-2018 Budget. This would help to transition into future budget years where agency contributions will no longer be substantially offset by the Commission’s fund balance. Staff presented a forecast of how agency contributions would gradually increase in the coming years as the remaining undesignated fund balance is depleted.

Governmental Accounting Standards Board (GASB 68) – Long-Term Pension Liability

Since the last Commission meeting, LAFCO Staff met with the County Auditor’s office to obtain further clarification regarding GASB 68. GASB 68 is a fairly new accounting standard that requires employers to report long-term unfunded pension liabilities on their balance sheets. The Commission was particularly concerned with how the liability is estimated, whether it is appropriate to set aside reserve funds towards it, and how other agencies may be treating the liability.

LAFCO’s employees are eligible for retirement benefits through StanCERA, a cost-sharing, multiple-employer pension plan. Accounting and budgeting for retirement costs are based on retirement contribution rates that are updated annually per an actuarial analysis and are adopted by the StanCERA Board. The rates are subsequently approved by the County Board of Supervisors and departments/agencies are charged for their respective employees throughout the year for current liability due for retirement contributions to the system. The estimated unfunded portion of the pension will vary each year based on investment returns, contribution rates, and the overall health of the StanCERA retirement system.

Long-term pension liability is currently reported on the Commission’s balance sheet in the amount of $168,764. (The higher amount noted in the Proposed Budget was a one-time, prior period adjustment reported during the onset of GASB 68 in FY 2015-2016.) It is important to note that the estimated unfunded pension liability for LAFCO is based on a proportion of StanCERA system’s total unfunded pension liability and not actual amounts for LAFCO’s individual employees, their years of service, etc.

Staff from the County Auditor’s office identified that there are uncertainties with regards to amount and timing of the long-term pension liability. Staff also noted that they were not aware of any other agencies setting aside funds for GASB 68 and that the County was not setting aside any additional reserve funds for this purpose. Based on feedback from the County Auditor’s office, setting aside additional reserves for GASB 68 is not currently recommended.
Reserve Funds

The Commission currently maintains a General Fund Reserve that is set at a minimum of 15% of LAFCO’s total operating expenses annually. For Fiscal Year 2017-2018, the General Fund Reserve is proposed to be $68,100. As LAFCO’s budget increases, this fund would correspondingly be increased to maintain a level of at least 15%. LAFCO also budgets for an Accrued Leave Fund based on cash-out liability. Option 1, as shown in the table below, provides a status quo approach using the Commission’s two reserve funds as previously described. Option 2, includes an additional reserve category for long-term liabilities and provides for a strategy to gradually set aside reserve funds, while still using a modest amount of fund balance to offset agency contributions.

<table>
<thead>
<tr>
<th>Option 1 – Existing Reserve Amounts:</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 15-16</td>
</tr>
<tr>
<td>Total Budget</td>
</tr>
<tr>
<td>Application Revenue</td>
</tr>
<tr>
<td>Agency Contributions</td>
</tr>
<tr>
<td>Fund Balance Beg.</td>
</tr>
<tr>
<td>Drawdown (Offset)</td>
</tr>
<tr>
<td>Fund Balance End</td>
</tr>
<tr>
<td>Designated Reserves:</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Total Reserves</td>
</tr>
<tr>
<td>Remaining Undesignated Fund Balance</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Option 2 – Additional Reserves (Long-Term Liability):</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 15-16</td>
</tr>
<tr>
<td>Total Budget</td>
</tr>
<tr>
<td>Application Revenue</td>
</tr>
<tr>
<td>Agency Contributions</td>
</tr>
<tr>
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</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Total Reserves</td>
</tr>
<tr>
<td>Remaining Undesignated Fund Balance</td>
</tr>
</tbody>
</table>
As reserve funds are re-visited and designated annually, the Commission may choose to increase or decrease reserves in future years. Similarly, the Commission has the ability to apply its General Fund Reserve (15%) for specific purposes as needs arise.

**Impacts to Agency Contributions**

LAFCO is funded by contributions from the County and nine cities. By statute, the County is apportioned a half-share of the Commission’s operational costs. The cities share is calculated annually by the County Auditor and is relative to each city’s total revenues, as published in the most recent State Controller reports.

Together, the County and City of Modesto contribute about 80% of the Commission’s budget, with the remainder split amongst the smaller cities. Fluctuations occur year to year, as the city allocations are based proportionally on their total revenues. Below is an estimate of the current proportion of agency contributions.

*Chart 1: City/County Proportional Allocations (Estimated FY 2017-18)*

Using the proportional amounts above, Staff has prepared estimates of how the two options for use of fund balance (existing reserve amounts vs. additional reserves) could affect individual agency’s contributions. These are shown in the tables on the following page. The prior and current year’s allocations are included for reference. Forecasts for future years are likely to fluctuate amongst the cities as their revenues change.

*City allocations are based proportionally on total revenues, as reported by the most recent State Controller Annual Cities Revenue Report (FY 14/15).*
Option 1 – Existing Reserve Amounts:
Estimated Agency Contributions

<table>
<thead>
<tr>
<th>City</th>
<th>% of LAFCO Budget</th>
<th>FY 15-16</th>
<th>FY 16-17</th>
<th>Estimated FY 17-18</th>
<th>Forecasted FY 18-19</th>
<th>Forecasted FY 19-20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ceres</td>
<td>3.66%</td>
<td>14,122</td>
<td>12,706</td>
<td>13,706</td>
<td>14,938</td>
<td>17,640</td>
</tr>
<tr>
<td>Hughson</td>
<td>0.87%</td>
<td>3,969</td>
<td>2,667</td>
<td>3,246</td>
<td>3,538</td>
<td>4,178</td>
</tr>
<tr>
<td>Modesto</td>
<td>30.63%</td>
<td>114,144</td>
<td>98,639</td>
<td>114,681</td>
<td>124,994</td>
<td>147,602</td>
</tr>
<tr>
<td>Newman</td>
<td>0.81%</td>
<td>3,439</td>
<td>2,693</td>
<td>3,042</td>
<td>3,315</td>
<td>3,915</td>
</tr>
<tr>
<td>Oakdale</td>
<td>2.86%</td>
<td>7,687</td>
<td>6,786</td>
<td>10,714</td>
<td>11,678</td>
<td>13,790</td>
</tr>
<tr>
<td>Patterson</td>
<td>2.35%</td>
<td>9,138</td>
<td>7,909</td>
<td>8,785</td>
<td>9,575</td>
<td>11,307</td>
</tr>
<tr>
<td>Riverbank</td>
<td>1.32%</td>
<td>5,708</td>
<td>5,894</td>
<td>4,924</td>
<td>5,367</td>
<td>6,338</td>
</tr>
<tr>
<td>Turlock</td>
<td>6.98%</td>
<td>29,002</td>
<td>26,610</td>
<td>26,148</td>
<td>28,499</td>
<td>33,654</td>
</tr>
<tr>
<td>Waterford</td>
<td>0.52%</td>
<td>1,396</td>
<td>1,566</td>
<td>1,942</td>
<td>2,117</td>
<td>2,500</td>
</tr>
<tr>
<td>Total Cities</td>
<td>50%</td>
<td>188,605</td>
<td>165,468</td>
<td>187,188</td>
<td>204,022</td>
<td>240,923</td>
</tr>
<tr>
<td>County</td>
<td>50%</td>
<td>188,605</td>
<td>165,468</td>
<td>187,188</td>
<td>204,022</td>
<td>240,923</td>
</tr>
<tr>
<td>Total Agency Contributions</td>
<td>100%</td>
<td>377,210</td>
<td>330,936</td>
<td>374,375</td>
<td>408,044</td>
<td>481,846</td>
</tr>
</tbody>
</table>

* Estimates based on most recent State Controller's Reports. Final amounts will be determined by the County Auditor following adoption of the Final Budget. Forecasts for FY 18-19 and FY 19-20 will fluctuate based on annual city revenues.

Option 2 – Additional Reserves:
Estimated Agency Contributions

<table>
<thead>
<tr>
<th>City</th>
<th>% of LAFCO Budget</th>
<th>FY 15-16</th>
<th>FY 16-17</th>
<th>Estimated FY 17-18</th>
<th>Forecasted FY 18-19</th>
<th>Forecasted FY 19-20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ceres</td>
<td>3.66%</td>
<td>14,122</td>
<td>12,706</td>
<td>14,438</td>
<td>16,183</td>
<td>17,640</td>
</tr>
<tr>
<td>Hughson</td>
<td>0.87%</td>
<td>3,969</td>
<td>2,667</td>
<td>3,420</td>
<td>3,833</td>
<td>4,178</td>
</tr>
<tr>
<td>Modesto</td>
<td>30.63%</td>
<td>114,144</td>
<td>98,639</td>
<td>120,807</td>
<td>135,409</td>
<td>147,602</td>
</tr>
<tr>
<td>Newman</td>
<td>0.81%</td>
<td>3,439</td>
<td>2,693</td>
<td>3,204</td>
<td>3,591</td>
<td>3,915</td>
</tr>
<tr>
<td>Oakdale</td>
<td>2.86%</td>
<td>7,687</td>
<td>6,786</td>
<td>11,287</td>
<td>12,651</td>
<td>13,790</td>
</tr>
<tr>
<td>Patterson</td>
<td>2.35%</td>
<td>9,138</td>
<td>7,909</td>
<td>9,254</td>
<td>10,373</td>
<td>11,307</td>
</tr>
<tr>
<td>Riverbank</td>
<td>1.32%</td>
<td>5,708</td>
<td>5,894</td>
<td>5,187</td>
<td>5,814</td>
<td>6,338</td>
</tr>
<tr>
<td>Turlock</td>
<td>6.98%</td>
<td>29,002</td>
<td>26,610</td>
<td>27,545</td>
<td>30,874</td>
<td>33,654</td>
</tr>
<tr>
<td>Waterford</td>
<td>0.52%</td>
<td>1,396</td>
<td>1,566</td>
<td>2,046</td>
<td>2,293</td>
<td>2,500</td>
</tr>
<tr>
<td>Total Cities</td>
<td>50%</td>
<td>188,605</td>
<td>165,468</td>
<td>197,188</td>
<td>221,022</td>
<td>240,423</td>
</tr>
<tr>
<td>County</td>
<td>50%</td>
<td>188,605</td>
<td>165,468</td>
<td>197,188</td>
<td>221,022</td>
<td>240,423</td>
</tr>
<tr>
<td>Total Agency Contributions</td>
<td>100%</td>
<td>377,210</td>
<td>330,936</td>
<td>394,375</td>
<td>442,044</td>
<td>481,846</td>
</tr>
</tbody>
</table>

* Estimates based on most recent State Controller's Reports. Final amounts will be determined by the County Auditor following adoption of the Final Budget. Forecasts for FY 18-19 and FY 19-20 will fluctuate based on annual city revenues.
CONCLUSION

The Commission is required to adopt a Final Budget by June 15th annually. Following adoption of the Final Budget, a copy will be transmitted to the Board of Supervisors, each City, each Independent Special District, and to the County Auditor. The County Auditor will then allocate and charge LAFCO's net budget to all participating local agencies as outlined under Government Code Section 56381(b) and (c).

Approval of the Final Budget will enable the Commission to perform its core responsibilities effectively, and continue its work on MSR/SOI updates, policy development, and current projects.

Attachments: Final Budget Detail - Fiscal Year 2017-2018 (Options 1 & 2)  
Draft LAFCO Resolution No. 2017-08
## Stanislaus LAFCO
### FINAL BUDGET - FISCAL YEAR 2017-2018 (Option 1)

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 16-17 Legal Budget</th>
<th>FY 16-17 Estimated Year-End</th>
<th>FY 17-18 PROPOSED BUDGET</th>
<th>Increase or (Decrease)</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Salaries and Benefits</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50000+ Salaries and wages</td>
<td>$210,931</td>
<td>$210,931</td>
<td>$231,200</td>
<td>$20,269</td>
<td>10%</td>
</tr>
<tr>
<td>52000 Retirement</td>
<td>53,350</td>
<td>49,500</td>
<td>61,360</td>
<td>8,010</td>
<td>15%</td>
</tr>
<tr>
<td>52010 FICA</td>
<td>18,483</td>
<td>16,375</td>
<td>18,310</td>
<td>(173)</td>
<td>-1%</td>
</tr>
<tr>
<td>52020 Deferred comp - part-time</td>
<td>-</td>
<td>(3)</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>53000 Group health insurance</td>
<td>39,731</td>
<td>41,500</td>
<td>53,195</td>
<td>13,464</td>
<td>34%</td>
</tr>
<tr>
<td>53009 OPEB health insurance liability</td>
<td>2,627</td>
<td>2,627</td>
<td>2,735</td>
<td>108</td>
<td>4%</td>
</tr>
<tr>
<td>53020 Unemployment insurance</td>
<td>225</td>
<td>90</td>
<td>300</td>
<td>75</td>
<td>33%</td>
</tr>
<tr>
<td>53051 Benefits admin fee</td>
<td>190</td>
<td>175</td>
<td>190</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>53081 Long term disability</td>
<td>325</td>
<td>325</td>
<td>360</td>
<td>35</td>
<td>11%</td>
</tr>
<tr>
<td>54000 Workers compensation insurance</td>
<td>920</td>
<td>924</td>
<td>1,045</td>
<td>125</td>
<td>14%</td>
</tr>
<tr>
<td>55000 Auto allowance</td>
<td>2,400</td>
<td>2,400</td>
<td>2,400</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>55080 Professional development</td>
<td>-</td>
<td>2,200</td>
<td>2,200</td>
<td>2,200</td>
<td>nb</td>
</tr>
<tr>
<td>55130 Deferred comp mgmt/conf</td>
<td>3,200</td>
<td>3,050</td>
<td>3,235</td>
<td>35</td>
<td>1%</td>
</tr>
<tr>
<td>55130 Cafeteria pln hlth cashout</td>
<td>-</td>
<td>1,200</td>
<td>-</td>
<td>-</td>
<td>nb</td>
</tr>
<tr>
<td><strong>Total Salaries and Benefits</strong></td>
<td><strong>$332,382</strong></td>
<td><strong>$331,294</strong></td>
<td><strong>$376,530</strong></td>
<td><strong>$44,148</strong></td>
<td><strong>13%</strong></td>
</tr>
</tbody>
</table>

| Services and Supplies | | | | | |
| 60400 Communications (SBT - Telecom) | $1,055 | $1,055 | $1,120 | $65 | 6% |
| 61000 Insurance (SDRMA) | 2,900 | 2,809 | 3,240 | 340 | 12% |
| 61030 Fiduciary liability insurance | 30 | 36 | 40 | 10 | 33% |
| 62200 Memberships (CSDA, CALAFCO) | 5,290 | 5,321 | 5,670 | 350 | 7% |
| 62400 Miscellaneous expense | 3,000 | 2,250 | 3,000 | - | 0% |
| 62410 Rebates & refunds | - | (26) | - | nb | |
| 62450 Indirect costs (AB7 roll forward) | (423) | (1,847) | 2,195 | 2,618 | -619% |
| 62600 Office supplies | 1,500 | 1,500 | 1,500 | - | 0% |
| 62730 Postage | 1,200 | 1,200 | 1,200 | - | 0% |
| 62750 Other mail room expense | 325 | 325 | 400 | 75 | 23% |
| 63000 Professional & special serv | 10,923 | 11,708 | 13,065 | 2,142 | 20% |
| Building maint & supplies | 2,340 | 3,250 | 3,420 | 1,080 | 46% |
| Office lease | 3,683 | 3,683 | 3,950 | 267 | 7% |
| Utilities | 1,440 | 1,250 | 1,400 | (40) | -3% |
| Janitorial | 460 | 550 | 575 | 115 | 25% |
| Purchasing | 325 | 175 | 275 | (50) | -15% |
| CEO/Risk Mgt overhead | 2,675 | 2,800 | 3,445 | 770 | 29% |
| 63090 Auditing & accounting | 2,048 | 2,120 | 2,765 | 717 | 35% |
| 63400 Engineering services | 2,000 | 2,000 | 2,000 | - | 0% |
| 63640 Legal services | 16,000 | 12,000 | 16,000 | - | 0% |
| 63990 Outside data proc services (IT & GIS Lic) | 6,600 | 6,500 | 8,900 | 2,300 | 35% |
| IT Services | 5,400 | 5,300 | 5,500 | 100 | 2% |
| New Video Streaming | prev billed from #62400 | | | | |
| New Mlg Recording (Final Cut Media) | prev billed from #62400 | | | | |
| GIS License | 1,200 | 1,200 | 1,200 | - | 0% |
| Publications & legal notices | 800 | 750 | 800 | - | 0% |
| 65660 Special dept expense (Biennial Audit) | 12,000 | 8,000 | - | (12,000) | - |
| 65780 Education & training | 5,200 | 5,200 | 5,500 | 300 | 6% |
| 65810 Other supportive services (messenger) | 250 | 200 | 230 | (20) | -8% |
| 65890 Commission expense (stipends, training) | 6,100 | 3,600 | 6,100 | - | 0% |
| 67040 Other travel expenses (mileage) | 500 | 400 | 500 | - | 0% |
| 67201 Salvage disposal | 75 | 115 | 120 | 45 | 60% |
| **Total Services and Supplies** | **$77,373** | **$65,216** | **$74,345** | **$3,029** | **-4%** |

| Other Charges | | | | | |
| 73024 Planning dept services | $2,750 | $2,000 | $2,500 | (250) | -9% |
| **Total Other Charges** | **$2,750** | **$2,000** | **$2,500** | **(250)** | **-9%** |

**TOTAL EXPENSES** | **$412,505** | **$398,510** | **$453,375** | **$40,870** | **10%** |

**TOTAL REVENUES** | **$412,505** | **$363,648** | **$453,375** | **$40,870** | **10%** |

| | 40680+ Agency Contributions | 330,936 | 330,936 | 374,375 | 43,439 | 13% |
| 36414 Application & Other Revenues | 6,000 | 30,051 | 9,000 | 3,000 | 50% |
| 17000 Interest Earnings | - | 2,661 | - | - | - |

**Undesignated Fund Balance (Est.)** | **$75,569** | | **$70,000** | **(5,569)** | **-7%** |
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Fund Balance June 30, 2017</td>
<td>$305,229</td>
</tr>
<tr>
<td>General Reserve Fund (15%)</td>
<td>(68,100)</td>
</tr>
<tr>
<td>Accrued Leave Fund (Cash-Out Liability)</td>
<td>(82,700)</td>
</tr>
<tr>
<td>Undesignated Fund Balance (Est.)</td>
<td>$154,429</td>
</tr>
</tbody>
</table>
## Stanislaus LAFCO
### FINAL BUDGET - FISCAL YEAR 2017-2018 (Option 2)

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 16-17 Legal Budget</th>
<th>FY 16-17 Estimated Year-End</th>
<th>FY 17-18 PROPOSED BUDGET</th>
<th>Increase or (Decrease)</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Salaries and Benefits</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50000+</td>
<td>Salaries and wages</td>
<td>$210,931 $210,931</td>
<td>$231,200</td>
<td>$20,269</td>
<td>10%</td>
</tr>
<tr>
<td>52000</td>
<td>Retirement</td>
<td>53,350 49,500</td>
<td>61,360</td>
<td>8,010</td>
<td>15%</td>
</tr>
<tr>
<td>52010</td>
<td>FICA</td>
<td>18,483 16,375</td>
<td>18,310</td>
<td>(173)</td>
<td>-1%</td>
</tr>
<tr>
<td>52020</td>
<td>Deferred comp - part-time</td>
<td>- (3)</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>53000</td>
<td>Group health insurance</td>
<td>39,731 41,500</td>
<td>53,195</td>
<td>13,464</td>
<td>34%</td>
</tr>
<tr>
<td>53009</td>
<td>OPEB health insurance liability</td>
<td>2,627 2,627</td>
<td>2,735</td>
<td>108</td>
<td>4%</td>
</tr>
<tr>
<td>53020</td>
<td>Unemployment insurance</td>
<td>225 90</td>
<td>300</td>
<td>75</td>
<td>33%</td>
</tr>
<tr>
<td>53051</td>
<td>Benefits admin fee</td>
<td>190 175</td>
<td>190</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>53081</td>
<td>Long term disability</td>
<td>325 325</td>
<td>360</td>
<td>35</td>
<td>11%</td>
</tr>
<tr>
<td>54000</td>
<td>Workers compensation insurance</td>
<td>920 924</td>
<td>1,045</td>
<td>125</td>
<td>14%</td>
</tr>
<tr>
<td>55000</td>
<td>Auto allowance</td>
<td>2,400 2,400</td>
<td>2,400</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>55080</td>
<td>Professional development</td>
<td>- 2,200</td>
<td>2,200</td>
<td>2,200 nb</td>
<td>-</td>
</tr>
<tr>
<td>55130</td>
<td>Deferred comp mgmt/conf</td>
<td>3,200 3,050</td>
<td>3,235</td>
<td>35</td>
<td>1%</td>
</tr>
<tr>
<td>55130</td>
<td>Cafeteria plan hth cashout</td>
<td>- 1,200</td>
<td>-</td>
<td>- nb</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Salaries and Benefits</strong></td>
<td>$332,382 $331,294</td>
<td>$376,530</td>
<td>$44,148</td>
<td>13%</td>
<td></td>
</tr>
<tr>
<td><strong>Services and Supplies</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>60400</td>
<td>Communications (SBT - Telecom)</td>
<td>$1,055 $1,055</td>
<td>$1,120</td>
<td>$65</td>
<td>6%</td>
</tr>
<tr>
<td>61000</td>
<td>Insurance (SDRMA)</td>
<td>2,900 2,809</td>
<td>3,240</td>
<td>340</td>
<td>12%</td>
</tr>
<tr>
<td>61030</td>
<td>Fiduciary liability insurance</td>
<td>30 36</td>
<td>40</td>
<td>10</td>
<td>33%</td>
</tr>
<tr>
<td>62200</td>
<td>Memberships (CSDA, CALAFCO)</td>
<td>5,290 5,321</td>
<td>5,670</td>
<td>380</td>
<td>7%</td>
</tr>
<tr>
<td>62400</td>
<td>Miscellaneous expense</td>
<td>3,000 2,250</td>
<td>3,000</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>62410</td>
<td>Rebates &amp; refunds</td>
<td>- (26)</td>
<td>-</td>
<td>nb</td>
<td>-</td>
</tr>
<tr>
<td>62450</td>
<td>Indirect costs (AB7 roll forward)</td>
<td>(423) (1,847)</td>
<td>2,195</td>
<td>2,618</td>
<td>-619%</td>
</tr>
<tr>
<td>62600</td>
<td>Office supplies</td>
<td>1,500 1,500</td>
<td>1,500</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>62730</td>
<td>Postage</td>
<td>1,200 1,200</td>
<td>1,200</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>62750</td>
<td>Other mail room expense</td>
<td>325 325</td>
<td>400</td>
<td>75</td>
<td>23%</td>
</tr>
<tr>
<td>63000</td>
<td>Professional &amp; special serv</td>
<td>10,923 11,708</td>
<td>13,065</td>
<td>2,142</td>
<td>20%</td>
</tr>
<tr>
<td>Building maint &amp; supplies</td>
<td>2,340 3,250</td>
<td>3,420</td>
<td>1,080</td>
<td>46%</td>
<td></td>
</tr>
<tr>
<td>Office lease</td>
<td>3,683 3,683</td>
<td>3,950</td>
<td>267</td>
<td>7%</td>
<td></td>
</tr>
<tr>
<td>Utilities</td>
<td>1,440 1,250</td>
<td>1,400</td>
<td>(40)</td>
<td>-3%</td>
<td></td>
</tr>
<tr>
<td>Janitorial</td>
<td>460 550</td>
<td>575</td>
<td>115</td>
<td>25%</td>
<td></td>
</tr>
<tr>
<td>Purchasing</td>
<td>325 175</td>
<td>275</td>
<td>(50)</td>
<td>-15%</td>
<td></td>
</tr>
<tr>
<td>CEO/Risk Mgt overhead</td>
<td>2,675 2,800</td>
<td>3,445</td>
<td>770</td>
<td>29%</td>
<td></td>
</tr>
<tr>
<td>63090</td>
<td>Auditing &amp; accounting</td>
<td>2,048 2,120</td>
<td>2,765</td>
<td>717</td>
<td>35%</td>
</tr>
<tr>
<td>63400</td>
<td>Engineering services</td>
<td>2,000 2,000</td>
<td>2,000</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>63640</td>
<td>Legal services</td>
<td>16,000 12,000</td>
<td>16,000</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>63990</td>
<td>Outside data proc services (IT &amp; GIS Lic)</td>
<td>6,600 6,500</td>
<td>8,900</td>
<td>2,300</td>
<td>35%</td>
</tr>
<tr>
<td>IT Services</td>
<td>5,400 5,300</td>
<td>5,500</td>
<td>100</td>
<td>2%</td>
<td></td>
</tr>
<tr>
<td><strong>New</strong> Video Streaming</td>
<td>prev billed from #62400</td>
<td>1,000</td>
<td>1,000 nb</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>New</strong> Mtg Recording (Final Cut Media)</td>
<td>prev billed from #62400</td>
<td>1,200</td>
<td>1,200 nb</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>GIS License</td>
<td>1,200 1,200</td>
<td>1,200</td>
<td>-</td>
<td>0%</td>
<td></td>
</tr>
<tr>
<td>65000</td>
<td>Publications &amp; legal notices</td>
<td>800 750</td>
<td>800</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>65660</td>
<td>Special dept expense (Biennial Audit)</td>
<td>12,000 8,000</td>
<td>- (12,000)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>65780</td>
<td>Education &amp; training</td>
<td>5,200 5,200</td>
<td>5,500</td>
<td>300</td>
<td>6%</td>
</tr>
<tr>
<td>65810</td>
<td>Other supportive services (messenger)</td>
<td>250 200</td>
<td>230</td>
<td>(20)</td>
<td>-8%</td>
</tr>
<tr>
<td>65890</td>
<td>Commission expense (stipends, training)</td>
<td>6,100 3,600</td>
<td>6,100</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>67040</td>
<td>Other travel expenses (mileage)</td>
<td>500 400</td>
<td>500</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>67201</td>
<td>Salvage disposal</td>
<td>75 115</td>
<td>120</td>
<td>45</td>
<td>60%</td>
</tr>
<tr>
<td><strong>Total Services and Supplies</strong></td>
<td>$77,373 $65,216</td>
<td>$74,345</td>
<td>$(3,029)</td>
<td>-4%</td>
<td></td>
</tr>
<tr>
<td><strong>Other Charges</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>73024</td>
<td>Planning dept services</td>
<td>$2,750 $2,000</td>
<td>$2,500</td>
<td>(250)</td>
<td>-9%</td>
</tr>
<tr>
<td><strong>Total Other Charges</strong></td>
<td>$2,750 $2,000</td>
<td>$2,500</td>
<td>(250)</td>
<td>-9%</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$412,505 $398,510</td>
<td>$453,375</td>
<td>$40,870</td>
<td>10%</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$412,505 $363,648</td>
<td>$453,375</td>
<td>$40,870</td>
<td>10%</td>
<td></td>
</tr>
<tr>
<td>40680+</td>
<td>Agency Contributions</td>
<td>330,936 330,936</td>
<td>394,375</td>
<td>63,439</td>
<td>19%</td>
</tr>
<tr>
<td>36414</td>
<td>Application &amp; Other Revenues</td>
<td>6,000 30,051</td>
<td>9,000</td>
<td>3,000</td>
<td>50%</td>
</tr>
<tr>
<td>17000</td>
<td>Interest Earnings</td>
<td>- 2,661</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Undesignated Fund Balance (Est.)</strong></td>
<td>$75,569</td>
<td></td>
<td>$50,000</td>
<td>$(25,569)</td>
<td>-34%</td>
</tr>
</tbody>
</table>
## Estimated Fund Balance June 30, 2017

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Fund Balance</td>
<td>$305,229</td>
</tr>
<tr>
<td>General Reserve Fund (15%)</td>
<td>$(68,100)</td>
</tr>
<tr>
<td>Long-Term Liability Reserve</td>
<td>$(25,000)</td>
</tr>
<tr>
<td>Accrued Leave Fund (Cash-Out Liability)</td>
<td>$(82,700)</td>
</tr>
<tr>
<td>Undesignated Fund Balance (Est.)</td>
<td>$129,429</td>
</tr>
</tbody>
</table>
STANISLAUS COUNTY LOCAL AGENCY
FORMATION COMMISSION

RESOLUTION

DATE: May 24, 2017

NO. 2017-08

SUBJECT: Adoption of the Final LAFCO Budget for Fiscal Year 2017-2018

On the motion of Commissioner _______, seconded by Commissioner _______, and approved by the following vote:

Ayes: Commissioners:
Noes: Commissioners:
Absent: Commissioners:
Ineligible: Commissioners:

THE FOLLOWING RESOLUTION WAS ADOPTED:

WHEREAS, Government Code Section 56381(a) requires the Commission to adopt annually, following noticed public hearings, a proposed budget by May 1 and a final budget by June 15;

WHEREAS, the Stanislaus Local Agency Formation Commission wishes to provide for a budget to fulfill its purposes and functions as set forth by State law;

WHEREAS, pursuant to Government Code Section 56381(a), the proposed budget must be, at a minimum, equal to the previous budget, unless a finding is made that the reduced costs will nevertheless allow the Commission to fulfill the purposes and programs of the Stanislaus Local Agency Formation Commission (LAFCO);

WHEREAS, the Commission conducted a public hearing on April 26, 2017 and approved a Proposed Budget for Fiscal Year 2017-2018, as submitted by the Executive Officer;

WHEREAS, the Commission considered the Final Budget for Fiscal Year 2017-2018 at a duly noticed public hearing on May 24, 2017;

WHEREAS, approval of the Final Budget will enable the Commission to perform its core responsibilities effectively, and to continue its work on State mandated Municipal Service Reviews and Sphere of Influence Updates;

NOW, THEREFORE, BE IT RESOLVED that the Commission:

1. Finds that the Final Budget for Fiscal Year 2017-2018 will allow the Stanislaus Local Agency Formation Commission to fulfill the purposes and programs of the Cortese-Knox-Hertzberg Local Government Reorganization Act.

2. Adopts the Final Budget for Fiscal Year 2017-2018 as recommended by Staff, with total operating expenses of $453,375, as outlined in Exhibit 1.
3. Directs Staff to transmit the adopted Final Budget for Fiscal Year 2017-2018 to the Board of Supervisors, each City, each Independent Special District, and the County Auditor, pursuant to Government Code Section 56381(a).

4. Requests that the County Auditor apportion and collect the net operating expenses of the Commission’s Final Budget for Fiscal Year 2017-2018 from the County and each of the nine cities no later than July 1, 2017 for the amount each entity owes in accordance with Government Code Sections 56381(b)(2) and 56381(c).

5. Authorizes the Executive Officer and the County Auditor to determine the method of collection if a city or the County does not remit its required payment within 60 days, as outlined in 56381(c).

ATTEST: ____________________________

Sara Lytle-Pinhey
Executive Officer