



## STANISLAUS LOCAL AGENCY FORMATION COMMISSION

### MINUTES

May 22, 2013

The Stanislaus Local Agency Formation Commission met in the Joint Chambers at Tenth Street Place, Basement Level, 1010 10<sup>th</sup> Street, Modesto, California.

#### 1. CALL TO ORDER

Chair O'Brien called the meeting to order at 6:00 p.m.

- A. Pledge of Allegiance to Flag. Chair O'Brien led in the pledge of allegiance to the flag.
- B. Introduction of Commissioners and Staff. Chair O'Brien led in the introduction of the Commissioners and Staff.

Commissioners Present: William O'Brien, Chair, County Member  
Amy Bublak, Vice Chair, City Member  
Charlie Goeken, City Member  
Brad Hawn, Public Member  
Vito Chiesa, Alternate County Member  
Matt Beekman, Alternate City Member  
Annabel Gammon, Alternate Public Member

Staff Present: Marjorie Blom, Executive Officer  
Thomas E. Boze, LAFCO Counsel Alternate  
Sara Lytle-Pinhey, Assistant Executive Officer  
Marnie Ardis, Acting Commission Clerk

Commissioners Absent: Jim DeMartini, County Member

#### 2. PUBLIC COMMENT

There were no public comments.

#### 3. APPROVAL OF THE MINUTES

- A. Minutes of April 24, 2013. Motion by Commissioner Bublak, seconded by Commissioner Goeken, and carried with a 3-0 vote, (Commissioner Beekman was ineligible) to approve the Minutes of the April 24, 2013 meeting. (Commissioners Hawn, Chiesa and Gammon abstained from voting.)

#### 4. CORRESPONDENCE

- A. Specific Correspondence.

None.

B. Informational Correspondence.

1. California Special District Association (CSDA) "*California Special District*" Publication, Volume 8, Issue 2, Mar - Apr 2013.
2. Colantuono & Levin (C & L) Newsletter, Update on Public Law, Spring 2003.
3. Letter from Pamela Miller, CALAFCO Executive Director, dated April 30, 2013, RE: Stanislaus LAFCo's staff participation at the 2013 CALAFCO Staff Workshop.
4. CALAFCO University Course Announcement: "Performance Measures and MSR Strategies" to be held June 6, 2013, in San Luis Obispo.
5. Farmland Working Group Newsletter, spring 2013.

C. "In the News." Two new articles were distributed at the meeting:

- The Modesto Bee, May 16, 2013, "Modesto chamber proposes ways to attract business."
- The Patterson Irrigator, May 16, 2013, "City loses suit to fully annex TID."

**5. DECLARATION OF CONFLICTS AND DISQUALIFICATIONS**

None.

**6. PUBLIC HEARINGS**

A. **ADOPTION OF THE FINAL LAFCO BUDGET FOR FISCAL YEAR 2013-2014.**

Marjorie Blom, Executive Officer, presented the Final LAFCO budget with the staff recommendation to approve Resolution 2013-06.

Chair O'Brien opened the Public Hearing at 6:08 p.m.

No one spoke in favor or in opposition.

Chair O'Brien closed the Public Hearing at 6:08 p.m.

Motion by Commissioner Chiesa, seconded by Commissioner Bublak and carried with a 5-0 vote, (Commissioners Beekman and Gammon were ineligible) to adopt Resolution No. 2013-06, approving the Final Budget for Fiscal Year 2013-2014.

B. **ADOPTION OF COMMISSION RULE 38(a) - RECORDS RETENTION SCHEDULE.**

Marjorie Blom, Executive Officer, presented the staff report regarding the proposed Records Retention Schedule with the staff recommendation to approve Resolution 2013-07.

Chair O'Brien opened the Public Hearing at 6:15 p.m.

No one spoke in favor or in opposition.

Chair O'Brien closed the Public Hearing at 6:15 p.m.

Motion by Commissioner Hawn, seconded by Commissioner Chiesa and carried with a 5-0 vote, (Commissioners Beekman and Gammon were ineligible) to adopt Resolution No. 2013-07, approving Commission Rule 38(a) - Records Retention Schedule.

## **7. OTHER BUSINESS**

- A. Nominations for the CALAFCO Board of Directors and Designation of Annual Conference Voting Delegates.

Marjorie Blom, Executive Officer, provided information regarding the upcoming CALAFCO Board vacancies and the need to designate Stanislaus LAFCO's voting delegates.

Motion by Commissioner Chiesa, seconded by Commissioner Goeken and carried with a 5-0 vote (Commissioners Beekman and Gammon were ineligible) to designate Commissioner Beekman as the voting delegate and Commissioner DeMartini as alternate voting delegate for the Annual Conference.

- B. 2013 CALAFCO Achievement Award Nomination Information.

Marjorie Blom, Executive Officer, provided a staff report regarding the opportunity to submit nominations for the 2013 CALAFCO Achievement Awards and noted the nomination deadline is July 9, 2013.

- C. Legislative Update.

Marjorie Blom, Executive Officer, provided an overview of proposed legislation affecting LAFCOs. Commissioner Beekman spoke regarding bills of interest that were discussed at the recent CALAFCO legislative committee conference call meeting.

## **8. ADDITIONAL MATTERS AT THE DISCRETION OF THE CHAIRPERSON**

None.

## **9. EXECUTIVE OFFICER'S REPORT**

On the Horizon. The Executive Officer informed the Commission of the following:

1. Matters for the June 26, 2013 meeting:
  - a. City of Riverbank MSR, Sphere of Influence Update.
  - b. Municipal Service Review (Rock Creek Water District).

2. Upcoming matters at the July 24, 2013 meeting:
  - a. Municipal Service Review, Sphere of Influence, Annexation—Oakdale Irrigation District (Trinitas).
  - b. Other MSRs—Mosquito Abatement Districts.
  - c. “Sun Dry” Detachment from Del Puerto Water District.
3. Upcoming matters at the August 28, 2013 meeting:
  - a. Meeting proposed to be cancelled.
4. Of Note to the Commission:
  - a. Report on CALAFCO Staff Workshop: Marjorie Blom, Executive Officer, participated in a panel presentation regarding LAFCO Clerk Manuals.
  - b. CALAFCO Annual Conference: Marjorie Blom, Executive Officer, has been asked to be a panelist regarding Healthcare Districts without operating hospitals.
  - c. Fiscal Year 2011-2012 Purchasing Card Audit was performed by the Auditor’s Office. There were no reported findings.

**10. ADJOURNMENT**

- A. Chair O’Brien announced the next meeting of the Commission is June 26, 2013 at 6:00 p.m.
- B. The meeting was adjourned at 6:31 p.m.

**SIGNED COPY ON FILE**

Marjorie Blom, Executive Officer