

## MINUTES

### **Stanislaus LAFCO Executive Officer's Annual Performance Evaluation Review**

**July 24, 2013**

#### **1. CALL TO ORDER**

Bill O'Brien, Commission Chair called the meeting to order at 5:07 p.m. The Executive Officer's Annual Performance Evaluation was completed on July 24, 2013.

In attendance were: Chair O'Brien, Vice Chair Bublak – Evaluation Committee; Commissioner Goeken as Past Chair; Executive Officer Blom; and Legal Counsel Wright.

#### **2. REVIEW OF WRITTEN EVALUATION**

Per the adopted Performance Evaluation Procedures for the Executive Officer, Past Chairperson Charlie Goeken completed the Executive Officer's written evaluation component on July 2, 2013. Also, an evaluation meeting was held on July 8, 2013, whereby Past Chair Goeken and Executive Officer discussed the employee and supervisor evaluations. Past accomplishments were discussed as well as what goals the Executive Officer has planned for the coming year.

The present officers, Chairperson Bill O'Brien and Vice Chair Amy Bublak conducted the feedback session to review the written evaluation with the Executive Officer.

Upon conclusion of the Performance Evaluation Review, in accordance with the adopted Performance Based Pay Procedures, there would be no salary step increase as the employee is currently at the top of the salary band.

#### **3. ADJOURNMENT**

There being no further items to discuss, the Evaluation Committee meeting was adjourned at 5:55 p.m.

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