



## STANISLAUS LOCAL AGENCY FORMATION COMMISSION

### MINUTES

August 27, 2014

Special Meeting

5:00 P.M.

The Stanislaus Local Agency Formation Commission met in the Joint Chambers at Tenth Street Place, Basement Level, 1010 10<sup>th</sup> Street, Modesto, California.

Convened at 5:00 p.m. for Special Meeting. All Commissioners were present.

Recessed to Closed Session at 5:05 p.m. Pursuant to Government Code Section 54957, a closed session was held to consider the following item: Public Employee Performance Evaluation – Title: LAFCO Executive Officer.

Reconvened at 5:52 p.m. Chair Bublak stated there was no reportable action.

### Regular Meeting

6:00 P.M.

#### 1. CALL TO ORDER

Chair Bublak called the meeting to order at 6:00 p.m.

- A. Pledge of Allegiance to Flag. Chair Bublak led in the pledge of allegiance to the flag.
- B. Introduction of Commissioners and Staff. Chair Bublak led in the introduction of the Commissioners and Staff.

Commissioners Present: Amy Bublak, Chair, City Member  
Jim DeMartini, Vice Chair, County Member  
Matt Beekman, City Member  
Brad Hawn, Public Member  
Bill O'Brien, County Member  
Annabel Gammon, Alternate Public Member  
Donald Hutchins, Alternate City Member  
Terry Withrow, Alternate County Member

Commissioners Absent: None.

Staff Present: Marjorie Blom, Executive Officer  
Sara Lytle-Pinhey, Assistant Executive Officer  
Jennifer Goss, Commission Clerk  
Robert J. Taro, LAFCO Counsel

**2. PUBLIC COMMENT**

Lina Aldridge, Wood Colony resident, spoke regarding the first annual fair and provided a brochure to the Commission.

**3. APPROVAL OF MINUTES**

Motion by Commissioner Hawn, seconded by Commissioner O'Brien and carried with a 5-0 vote to approve the Minutes of the July 23<sup>rd</sup>, 2014 meeting by the following vote:

Ayes:	Commissioners: Beekman, Bublak, DeMartini, Hawn and O'Brien
Noes:	Commissioners: None
Ineligible:	Commissioners: Gammon, Hutchins and Withrow
Absent:	Commissioners: None
Abstention:	Commissioners: None

**4. CORRESPONDENCE**

A. Specific Correspondence.

None.

B. Informational Correspondence.

1. CA Special District Magazine, Publication by the California Special Districts Association (CSDA), Vol. 9, Issue 4, July-August 2014
2. CALAFCO - LAFCO 101: Understanding and Applying the Basics registration form.
3. Central Valley Farmland Trust "Legacy" Publication, Summer 2014
4. SDRMA – President's Special Acknowledgement Award – Property/Liability Program. (Handout)

C. "In the News".

**5. DECLARATION OF CONFLICTS AND DISQUALIFICATIONS**

None.

**6. CONSENT ITEMS**

- \*A. **MSR No. 14-04 & SOI No. 2014-04 – MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE FOR THE EAST AND WEST STANISLAUS RESOURCE CONSERVATION DISTRICTS.** (Staff Recommendation: Approve Resolution Nos. 2014-07 and 2014-08.)

Motion by Commissioner O'Brien, seconded by Commissioner Beekman and carried with a 5-0 vote to approve Resolution Nos. 2014-07 and 2014-08 by the following vote:

Ayes: Commissioners: Beekman, Bublak, DeMartini, Hawn and O'Brien  
Noes: Commissioners: None  
Ineligible: Commissioners: Gammon, Hutchins and Withrow  
Absent: Commissioners: None  
Abstention: Commissioners: None

- \*B. **MSR No. 14-07 & SOI No. 14-07 – MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE FOR THE DENAIR AND KEYES COMMUNITY SERVICE DISTRICTS.** (Staff Recommendation: Approve Resolution Nos. 2014-09 and 2014-10.)

Motion by Commissioner O'Brien, seconded by Commissioner Beekman and carried with a 5-0 vote to approve the Resolution Nos. 2014-09 and 2014-10 by the following vote:

Ayes: Commissioners: Beekman, Bublak, DeMartini, Hawn and O'Brien  
Noes: Commissioners: None  
Ineligible: Commissioners: Gammon, Hutchins and Withrow  
Absent: Commissioners: None  
Abstention: Commissioners: None

## 7. PUBLIC HEARING

- A. **CONSIDER THE ADOPTION OF COMMISSION POLICY RULE 46a – FORMAL RESERVE FUND POLICY.** (Staff Recommendation: Consider Adoption of Resolution No. 2014-11.)

Marjorie Blom, Executive Officer, presented the proposal with a recommendation for approval.

Chair Bublak opened the Public Hearing at 6:26 p.m.

No one spoke regarding this item.

Chair Bublak closed the Public Hearing at 6:26 p.m.

Motion by Commissioner Hawn, seconded by Commissioner O'Brien and carried with a 5-0 vote to authorize staff to prepare an RFP for an audit and release it. Staff will then incorporate changes and bring back policy to the Commission following an audit by the following vote:

Ayes: Commissioners: Beekman, Bublak, DeMartini, Hawn and O'Brien  
Noes: Commissioners: None  
Ineligible: Commissioners: Gammon, Hutchins and Withrow  
Absent: Commissioners: None  
Abstention: Commissioners: None

## 8. COMMISSION COMMENTS

Commissioner O'Brien suggested that staff bring back a policy stating the office hours or the availability of staff by appointment only.

**9. ADDITIONAL MATTERS AT THE DISCRETION OF THE CHAIRPERSON**

- A. Results of Executive Officer Annual Performance Evaluation. Chair Bublak stated that there was nothing to report on this matter.

**9. EXECUTIVE OFFICER'S REPORT**

- A. On the Horizon. The Executive Officer informed the Commission of the following:
1. Of Note to the Commission:
    - a. September 15<sup>th</sup> is the deadline for the early registration for the CALAFCO Conference.
  2. Upcoming Items for the September 24, 2014 Meeting
    - a. Adopt LAFCO 2015 Calendar and Office Hours
    - b. MSR & SOI Update for the Cemetery Districts
    - c. Termination Proceedings – Westside Electrical Service Area Change of Organization to the Turlock Irrigation District
  3. Future Items
    - a. Marjorie announced that she will be retiring effective July 6, 2015.

**10. ADJOURNMENT**

- A. Chair Bublak announced that the next meeting date and time for the Commission is Wednesday September 24, 2014 at 6:00 p.m.
- B. The meeting was adjourned 6:37 p.m.

**SIGNED COPY ON FILE**

Marjorie Blom, Executive Officer