



STANISLAUS LOCAL AGENCY FORMATION COMMISSION

MINUTES

December 3, 2014

1. CALL TO ORDER

Chair Bublak called the meeting to order at 6:02 p.m.

- A. Pledge of Allegiance to Flag. Chair Bublak led in the pledge of allegiance to the flag.
- B. Introduction of Commissioners and Staff. Chair Bublak led in the introduction of the Commissioners and Staff.

Commissioners Present: Amy Bublak, Chair, City Member
Jim DeMartini, Vice Chair, County Member
Matt Beekman, City Member
Brad Hawn, Public Member
Bill O'Brien, County Member
Annabel Gammon, Alternate Public Member
Terry Withrow, Alternate County Member

Commissioners Absent: Donald Hutchins, Alternate City Member

Staff Present: Marjorie Blom, Executive Officer
Sara Lytle-Pinhey, Assistant Executive Officer
Jennifer Goss, Commission Clerk
Robert J. Taro, LAFCO Counsel

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

- A. Minutes of the September 24, 2014 Meeting.

Motion by Commissioner O'Brien, seconded by Commissioner Hawn and carried with a 5-0 vote to approve the Minutes of the September 24, 2014 meeting by the following vote:

Ayes: Commissioners: Beekman, Bublak, DeMartini, Hawn and O'Brien
Noes: Commissioners: None
Ineligible: Commissioners: Gammon and Withrow
Absent: Commissioners: Hutchins
Abstention: Commissioners: None

4. CORRESPONDENCE

A. Specific Correspondence.

None.

B. Informational Correspondence.

1. StanCOG Regional News, Vol. 4, Issue 2.
2. CALAFCO Letter to Commission, October 28, 2014.
3. CH & W Newsletter, Update on Public Law, Fall 2014.
4. Executive Director Activities Report for the CALAFCO Board of Directors, November 14, 2014.

C. "In the News".

5. DECLARATION OF CONFLICTS AND DISQUALIFICATIONS

None.

6. CONSENT ITEMS

- *A. **MSR No. 14-06 & SOI No. 2014-06 – MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE FOR THE CROWS LANDING, GRAYSON AND WESTLEY COMMUNITY SERVICES DISTRICTS.** (Staff Recommendation: Approve Resolution Nos. 2014-16, 2014-17, and 2014- 18.)

Motion by Commissioner O'Brien, seconded by Commissioner Beekman and carried with a 5-0 vote to adopt Resolution Nos. 2014-16, 2014-17 and 2014-18 approving the proposal by the following vote:

Ayes: Commissioners: Beekman, Bublak, DeMartini, Hawn and O'Brien
Noes: Commissioners: None
Ineligible: Commissioners: Gammon and Withrow
Absent: Commissioners: Hutchins
Abstention: Commissioners: None

- *B. **OUT-OF-BOUNDARY SERVICE EXTENSION REQUEST - AIRPORT NEIGHBORHOOD.** (Staff Recommendation: Approve Resolution No. 2014-19.)

Motion by Commissioner O'Brien, seconded by Commissioner Beekman and carried with a 5-0 vote to adopt Resolution No. 2014-19 approving the city's request by the following vote:

Ayes: Commissioners: Beekman, Bublak, DeMartini, Hawn and O'Brien
Noes: Commissioners: None
Ineligible: Commissioners: Gammon and Withrow
Absent: Commissioners: Hutchins
Abstention: Commissioners: None

7. PUBLIC HEARING

- A. **AUTHORIZE THE EXECUTIVE OFFICER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR INDEPENDENT FINANCIAL AUDIT SERVICES WITH ROBERT A. HAWKS, JR., CPA.** (Staff Recommendation: Approve Resolution No. 2014-20.) Marjorie Blom, Executive Officer presented the results of the RFP and proposed professional services agreement to the commission with a recommendation for approval.

Chair Bublak opened the Public Hearing at 6:08 p.m.

Mr. Hawks spoke and stated that he looked forward to working with LAFCO.

Chair Bublak closed the Public Hearing at 6:09 p.m.

Motion by Commissioner Hawn, seconded by Commissioner O'Brien and carried with a 5-0 vote to adopt Resolution 2014-20, authorizing the Executive Officer to execute a Professional Services Agreement for Independent Financial Audit Services with Robert A. Hawks, Jr., CPA.

Ayes: Commissioners: Beekman, Bublak, DeMartini, Hawn and O'Brien
Noes: Commissioners: None
Ineligible: Commissioners: Gammon and Withrow
Absent: Commissioners: Hutchins
Abstention: Commissioners: None

8. OTHER BUSINESS

- A. **AUTHORIZATION TO CLOSE THE LAFCO OFFICE.** (Staff Recommendation: By voice vote, authorize the closure of the LAFCO Office for December 24-26, 2014 and January 1-2, 2015.)

Motion by Commissioner O'Brien, seconded by Commissioner Hawn and carried with a 5-0 vote to authorize closure of the LAFCO office for December 24-26, 2014 and January 1-2, 2015.).

Ayes: Commissioners: Beekman, Bublak, DeMartini, Hawn and O'Brien
Noes: Commissioners: None
Ineligible: Commissioners: Gammon and Withrow
Absent: Commissioners: Hutchins
Abstention: Commissioners: None

9. COMMISSION COMMENTS

Commissioner Hawn requested calendaring closure dates at one time for the whole year.

Commissioner DeMartini directed Staff to return with a proposed amendment to the Agricultural Preservation Policy to include an in-lieu fee methodology for agricultural mitigation, similar to what other agencies have adopted. He requested that the proposed amendment take into account the historical absorption or growth rates of a city. Commissioner O'Brien stated that the Commission should not override the voters' decision.

Commissioner Beekman further directed Staff to include in the item the Commission's ability to confirm or deny the conformity of a city initiative prior to an application to LAFCO for an SOI amendment or annexation.

10. ADDITIONAL MATTERS AT THE DISCRETION OF THE CHAIRPERSON

None.

11. EXECUTIVE OFFICER'S REPORT

- A. On the Horizon. The Executive Officer informed the Commission of the following
1. Upcoming Items for the January 28, 2015 Meeting
 - a. Election of Officers.
 - b. Mid-Year Budget Report.
 - c. MSR & SOI Update for the Healthcare and Hospital Districts.
 - d. At the Commissions request – Discussion and Direction on a proposed amendment to the Agricultural Preservation Policy, including an in-lieu fee methodology.
 2. Upcoming Items for the February 25, 2015 Meeting
 - a. An out-of-boundary application from the City of Modesto
 - b. Additional district MSR/SOI Updates.
 3. Legal Counsel Taro and the Executive Officer will be attending a CALAFCO University course entitled "LAFCO and the Law".

12. ADJOURNMENT

- A. Chair Bublak announced that the next meeting date and time is January 28, 2015 at 6:00 p.m.
- B. The meeting was adjourned 6:23 p.m.

SIGNED COPY ON FILE

Marjorie Blom, Executive Officer