



# STANISLAUS LOCAL AGENCY FORMATION COMMISSION

## MINUTES

May 27, 2015

### Special Meeting – Closed Session

#### 1. CALL TO ORDER

Chair DeMartini called the meeting to order at 4:31 p.m. Robert Taro, LAFCO Counsel announced that the Commission will meet in closed session pursuant to Government Code Section 54957.

Commissioners Present: Jim DeMartini, Chair, County Member  
Brad Hawn, Vice Chair, Public Member  
Matt Beekman, City Member  
Amy Bublak, City Member  
Terry Withrow, County Member  
Annabel Gammon, Alternate Public Member  
Richard O'Brien, Alternate City Member

Commissioners Absent: William O'Brien, Alternate County Member

Staff Present: Robert J. Taro, LAFCO Counsel

Also Present: Delilah Vasquez, Stanislaus County Management Consultant, CEO's Office

#### 2. CLOSED SESSION: PUBLIC EMPLOYEE APPOINTMENT: The Commission met in closed session pursuant to Government Code Section 54957 to consider the appointment of the LAFCO Executive Officer (Selection Interviews).

At 5:46 p.m., Robert Taro, LAFCO Counsel, announced that the Commission conducted the interviews for the Executive Officer and no formal action or vote was taken regarding an appointment, and therefore, there was no reportable action.

#### 3. ADJOURNMENT

A. Chair DeMartini announced that the Closed Session was adjourned at 5:46 p.m. and the Regular Meeting would begin at 6:30 p.m.

### Regular Meeting

#### 1. CALL TO ORDER

Chair DeMartini called the meeting to order at 6:30 p.m.

- A. Pledge of Allegiance to Flag. Chair DeMartini led in the pledge of allegiance to the flag.
- B. Introduction of Commissioners and Staff. Chair DeMartini led in the introduction of the Commissioners and Staff.

Commissioners Present:      Jim DeMartini, Chair, County Member  
   Brad Hawn, Vice Chair, Public Member  
   Matt Beekman, City Member  
   Amy Bublak, City Member  
   Terry Withrow, County Member  
   Annabel Gammon, Alternate Public Member  
   Richard O'Brien, Alternate City Member  
   William O'Brien, Alternate County Member

Staff Present:                      Marjorie Blom, Executive Officer  
   Sara Lytle-Pinhey, Assistant Executive Officer  
   Jennifer Goss, Commission Clerk  
   Robert J. Taro, LAFCO Counsel

**2. PUBLIC COMMENT**

Robert Frobose and Linda Santos, both residents of Oakdale spoke regarding future OID annexations. Amanda Sorenson, resident of Salida, spoke in favor of keeping Commissioner Beekman on LAFCO Commission, based upon recent actions of the City Selection Committee.

Commissioner Hawn left the Dais at 6:41 p.m.

**3. APPROVAL OF MINUTES**

- A. Minutes of the March 25, 2015 Meeting.

Motion by Commissioner Withrow, seconded by Commissioner Bublak and carried with a 4-0 vote to approve the Minutes of the March 24, 2015 meeting by the following vote:

Ayes:                      Commissioners: Beekman, Bublak, DeMartini and Withrow  
Noes:                      Commissioners: None  
Ineligible:              Commissioners: R. O'Brien and W. O'Brien  
Absent:                    Commissioners: Hawn  
Abstention:              Commissioners: Gammon

**4. CORRESPONDENCE**

- A. Specific Correspondence.

None.

- B. Informational Correspondence.

1. CA Special District Publication, Volume 10, Issue 2, March - April 2015

2. Central Valley Farmland Trust "Legacy" Publication. Spring 2015
3. CALAFCO Items: Letter from Pamela Miller, Executive Director regarding staff attendance at the 2015 Staff Workshop; "Save the Date" Flyer for the 2015 Annual Conference, Sept. 2-4, 2015, to be held in Sacramento; and Executive Director Activities Report, dated May 8, 2015

C. "In the News"

## 5. DECLARATION OF CONFLICTS AND DISQUALIFICATIONS

None.

Commissioner Hawn returned and then left the meeting at 6:44 p.m.

## 6. PUBLIC HEARING

- A. **OUT-OF-BOUNDARY SERVICE APPLICATION – HOLY FAMILY CHURCH.** Sara Lytle-Pinhey, Assistant Executive Officer presented the Commission with a Staff Report with a recommendation to approve the proposal.

Chari DeMartini opened the Public Hearing at 6:47 p.m.

Dave Romano, spoke on behalf of the applicant.

Chair DeMartini announced that Commissioner Hawn had left the meeting due to illness and that Alternate Public Member Gammon will be eligible to vote for the remainder of the meeting.

Chair DeMartini closed the Public Hearing at 6:49 p.m.

Motion by Commissioner Withrow, seconded by Commissioner Beekman and carried with a 5-0 vote to approve the proposed Out-of-Boundary and adopt Resolution No. 2015-08 by the following vote:

Ayes:	Commissioners: Beekman, Bublak, DeMartini, Gammon and Withrow
Noes:	Commissioners: None
Ineligible:	Commissioners: R. O'Brien and W. O'Brien
Absent:	Commissioners: Hawn
Abstention:	Commissioners: None

- B. **ADOPTION OF FINAL BUDGET FOR FISCAL YEAR 2015-2016.** Marjorie Blom, Executive Officer, presented the proposal with a recommendation to approve the Final Budget for FY 2015-16.

Chair Demartini opened the item for Public Hearing at 6:59 p.m.

No one spoke.

Chair DeMartini closed the item for Public Hearing at 6:59 p.m.

Commissioner R. O'Brien suggested that Staff look into a more adequate office space if possible at a similar cost.

Commissioner Withrow asked for clarification as to when the Audit process would be completed and if at that point Staff would be able to distribute the Reserve Funds.

Motion by Commissioner Beekman, seconded by Commissioner Withrow and carried with a 5-0 vote to adopt the Final Budget for FY 2015-16 as recommended by the following vote:

Ayes:	Commissioners: Beekman, Bublak, DeMartini, Gammon and Withrow
Noes:	Commissioners: None
Ineligible:	Commissioners: R. O'Brien and W. O'Brien
Absent:	Commissioners: Hawn
Abstention:	Commissioners: None

## **7. OTHER BUSINESS**

- A. Consider Nominations for the CALAFCO Annual Achievement Awards, Board of Directors, and Designation of Annual Conference Voting Delegates.

Commissioner Beekman made a motion to nominate Commissioner Bublak to serve as the Voting Delegate and Chair DeMartini as the Alternate Voting Delegate for Stanislaus LAFCO at the 2015 CALAFCO Conference, September 2-4, 2015.

## **8. COMMISSIONER COMMENTS**

Commissioner Beekman spoke regarding the recent City Selection Committee Meeting where the Committee tabled the discussion to remove him from the LAFCO Commission. He stated the next meeting is scheduled for July 8<sup>th</sup> at 6:00 pm in Newman.

## **9. ADDITIONAL MATTERS AT THE DISCRETION OF THE CHAIRPERSON**

None.

## **10. EXECUTIVE OFFICER'S REPORT**

- A. On the Horizon. The Executive Officer informed the Commission of the following

1. Of Note to the Commission

- On May 20<sup>th</sup>, Executive Officer Blom provided a LAFCO 101 presentation to Alternate Commissioner Richard O'Brien and Riverbank City Manager Jill Anderson.
- CALAFCO Annual Conference – September 2<sup>nd</sup> – 4<sup>th</sup> in Sacramento; Labor Day is the following Monday. (September 7<sup>th</sup>)
- CALAFCO University Course – Legal Challenges, June 29<sup>th</sup>, Southern Region. (Handout)

- The County Planning Directors will be hosting the 38th Annual Planning Commissioners Workshop on October 10<sup>th</sup>. A “Save the Date” Flyer has been distributed to the Commission. (Handout)
2. Upcoming Items for the June 24, 2015 Meeting
    - City of Oakdale MSR, SOI Modification, Annexation
    - Possible Appointment of LAFCO Executive Officer
  3. Pending Items for the July 22, 2015 Meeting
    - Audit Report FYs 2001-02 to 2013-14
    - Reserve Policy Direction

**11. ADJOURNMENT**

- B. Chair DeMartini announced that the next meeting date and time is June 24, 2015 at 6:00 p.m.
- B. The meeting was adjourned 7:06 p.m.

**SIGNED COPY ON FILE**

Marjorie Blom, Executive Officer