



STANISLAUS LOCAL AGENCY FORMATION COMMISSION

MINUTES

January 27, 2016

1. CALL TO ORDER

Chair DeMartini called the meeting to order at 6:00 p.m.

- A. Pledge of Allegiance to Flag. Chair DeMartini led in the pledge of allegiance to the flag.
- B. Introduction of Commissioners and Staff. Chair DeMartini led in the introduction of the Commissioners and Staff.

Commissioners Present: Jim DeMartini, Chair, County Member
Bradley Hawn, Vice-Chair, Public Member
Amy Bublak, City Member
Terry Withrow, County Member
William O'Brien, Alternate County Member
Annabel Gammon, Alternate Public Member

Commissioners Absent: Michael Van Winkle, Alternate City Member
Tom Dunlop, City Member

Staff Present: Sara Lytle-Pinhey, Executive Officer
Javier Camarena, Assistant Executive Officer
Jennifer Goss, Commission Clerk
Robert J. Taro, LAFCO Counsel

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

- A. Minutes of the December 2, 2015 Meeting.

Motion by Commissioner Hawn, seconded by Commissioner Bublak and carried with a 5-0 vote to approve the Minutes of the December 2, 2015 meeting by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Hawn and O'Brien
Noes: Commissioners: None
Ineligible: Commissioners: Gammon
Absent: Commissioners: Dunlop and Van Winkle
Abstention: Commissioners: Withrow

4. CORRESPONDENCE

A. Specific Correspondence.

None.

B. Informational Correspondence.

1. 39th Annual Planning Commissioners Workshop Flier.
2. CALAFCO Bulletin - The Implementation of SB 239.
3. CSDA 2016 Professional Development Catalog (Handout).
4. "In the News" - Modesto Bee article regarding Monterey Park Tract dated January 20, 2016 (Handout).

C. "In the News"

5. DECLARATION OF CONFLICTS AND DISQUALIFICATIONS

None.

6. CONSENT ITEMS

A. **MSR No. 15-03 & SOI No. 2015-03: MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE FOR THE MONTEREY PARK TRACT COMMUNITY SERVICES DISTRICT.** The Commission will consider the adoption of a Municipal Service Review (MSR) and Sphere of Influence (SOI) Update for the Monterey Park Tract Community Services District. This item is exempt from the California Environmental Quality Act (CEQA) review pursuant to Regulations §15306 and §15061(b)(3). (Staff Recommendation: Approve Resolution No. 2016-02.)

Motion by Commissioner Bublak, seconded by Commissioner Hawn and carried with a 4-0 vote to adopt Resolution No. 2016-02 approving the proposal as recommended by Staff by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Hawn and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: Gammon and O'Brien
Absent: Commissioners: Dunlop and Van Winkle
Abstention: Commissioners: None

B. **MSR No. 15-04 & SOI No. 2015-04: MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE FOR THE WESTERN HILLS WATER DISTRICT.** The Commission will consider the adoption of a Municipal Service Review (MSR) and Sphere of Influence (SOI) Update for the Western Hills Water District. This item is exempt from the California Environmental Quality Act (CEQA) review pursuant to Regulations §15306 and §15061(b)(3). (Staff Recommendation: Approve Resolution No. 2016-03.)

Motion by Commissioner Bublak, seconded by Commissioner Hawn and carried with

a 4-0 vote to adopt Resolution No. 2016-03 approving the proposal as recommended by Staff by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Hawn and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: Gammon and O'Brien
Absent: Commissioners: Dunlop and Van Winkle
Abstention: Commissioners: None

C. **OUT-OF-BOUNDARY SERVICE EXTENSION: 4346 JESSUP ROAD.**

The Commission will consider a request by A.L Gilbert to receive water and sewer services from the Keyes Community Services District for a proposed warehouse and office at 4346 Jessup Road, located outside the District's boundaries. Stanislaus County, as Lead Agency, adopted a mitigated negative declaration pursuant to the California Environmental Quality Act (CEQA). LAFCO, as a Responsible Agency, will consider this environmental determination as part of its action. (Staff Recommendation: Approve Resolution No. 2016-04.)

Motion by Commissioner Bublak, seconded by Commissioner Hawn and carried with a 4-0 vote to adopt Resolution No. 2016-04 approving the proposal as recommended by Staff by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Hawn and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: Gammon and O'Brien
Absent: Commissioners: Dunlop and Van Winkle
Abstention: Commissioners: None

7. **OTHER BUSINESS**

A. **MID-YEAR BUDGET REPORT FOR FISCAL YEAR 2015-2016.**

Sara Lytle-Pinhey, Executive Officer, presented the report to the Commission.

Motion by Commissioner Withrow, seconded by Commissioner Hawn and carried with a 4-0 vote to receive and file the Mid-Year Budget Report by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Hawn and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: Gammon and O'Brien
Absent: Commissioners: Dunlop and Van Winkle
Abstention: Commissioners: None

B. **ANNUAL ELECTION OF OFFICERS.**

Chair DeMartini asked for nominations for Chairperson and Vice-Chairperson and requested a separate vote for each.

Motion by Commissioner Bublak, seconded by Commissioner Withrow and carried with a 4-0 vote to approve Resolution No. 2016-01a to elect Commissioner Hawn as Chairperson by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Hawn and Withrow
Noes: Commissioners: None

Ineligible: Commissioners: Gammon and O'Brien
Absent: Commissioners: Dunlop and Van Winkle
Abstention: Commissioners: None

Motion by Commissioner Withrow, seconded by Commissioner Hawn and carried with a 4-0 vote to approve Resolution No. 2016-01b to elect Commissioner Bublak as Vice-Chairperson by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Hawn and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: Gammon and O'Brien
Absent: Commissioners: Dunlop and Van Winkle
Abstention: Commissioners: None

8. COMMISSIONER COMMENTS

None.

9. ADDITIONAL MATTERS AT THE DISCRETION OF THE CHAIRPERSON

None.

10. EXECUTIVE OFFICER'S REPORT

- A. On the Horizon. The Executive Officer informed the Commission of the following:
- For February's meeting, Staff will be bringing an updated MSR/SOI for the County Service Areas with recommendations for the Commission's review.
 - Staff anticipates receiving an annexation application from the City of Modesto for an area off of Paradise Road.

11. ADJOURNMENT

- A. Chair DeMartini announced that the next meeting date and time will be February 24, 2016 at 6:00 p.m.
- B. The meeting was adjourned 6:11 p.m.

SIGNED COPY ON FILE

Sara Lytle-Pinhey, Executive Officer