



# STANISLAUS LOCAL AGENCY FORMATION COMMISSION

## MINUTES

February 24, 2016

### 1. CALL TO ORDER

Chair Hawn called the meeting to order at 6:00 p.m.

- A. Pledge of Allegiance to Flag. Chair Hawn led in the pledge of allegiance to the flag.
- B. Introduction of Commissioners and Staff. Chair Hawn led in the introduction of the Commissioners and Staff.

Commissioners Present: Bradley Hawn, Chair, Public Member  
Amy Bublak, Vice-Chair, City Member  
Jim DeMartini, County Member  
Terry Withrow, County Member  
Tom Dunlop, City Member  
Michael Van Winkle, Alternate City Member  
Annabel Gammon, Alternate Public Member

Commissioners Absent: William O'Brien, Alternate County Member

Staff Present: Sara Lytle-Pinhey, Executive Officer  
Javier Camarena, Assistant Executive Officer  
Jennifer Goss, Commission Clerk  
Robert J. Taro, LAFCO Counsel

### 2. PUBLIC COMMENT

None.

### 3. APPROVAL OF MINUTES

- A. Minutes of the January 27, 2016 Meeting.

Motion by Commissioner Withrow, seconded by Commissioner Bublak and carried with a 4-0 vote to approve the Minutes of the January 27, 2016 meeting by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Hawn and Withrow  
Noes: Commissioners: None  
Ineligible: Commissioners: Gammon and Van Winkle  
Absent: Commissioners: O'Brien  
Abstention: Commissioners: Dunlop

**4. CORRESPONDENCE**

- A. Specific Correspondence.  
None.
- B. Informational Correspondence.  
None.
- C. "In the News"

**5. DECLARATION OF CONFLICTS AND DISQUALIFICATIONS**

None.

**6. PUBLIC HEARING**

- A. **MSR No. 15-02 & SOI No. 15-02: MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE UPDATE FOR THE COUNTY SERVICE AREAS IN STANISLAUS COUNTY.** The Commission will consider the adoption of a Municipal Service Review (MSR) and Sphere of Influence (SOI) Update for the County Service Areas (CSAs) in Stanislaus County. Although no changes to the spheres of influence are proposed, the document recommends dissolution of CSA No. 2 (Airport District Park) and CSA No. 3 (Riverdale Park Tract) due to inactivity. This item is exempt from the California Environmental Quality Act (CEQA) pursuant to Regulation §15061(b)(3). (Staff Recommendation: Approve Resolution No. 2016-05.)

Javier Camarena, Assistant Executive Officer, presented the item with a recommendation of approval of the Resolution 2016-05, with the direction from the Commission to begin the process of dissolution of CSA No. 2 and 3.

Chair Hawn opened the Public Hearing at 6:11 p.m.

No Public Comment was made.

Chair Hawn closed the Public Hearing at 6:11 p.m.

Motion by Commissioner Withrow, seconded by Commissioner Bublak and carried with a 5-0 vote to adopt Resolution No. 2016-05 approving the proposal as recommended by Staff by the following vote:

Ayes:	Commissioners: Bublak, DeMartini, Dunlop, Hawn and Withrow
Noes:	Commissioners: None
Ineligible:	Commissioners: Gammon and Van Winkle
Absent:	Commissioners: O'Brien
Abstention:	Commissioners: None

**7. OTHER BUSINESS**

None.

**8. COMMISSIONER COMMENTS**

None.

**9. ADDITIONAL MATTERS AT THE DISCRETION OF THE CHAIRPERSON**

None.

**10. EXECUTIVE OFFICER'S REPORT**

A. On the Horizon. The Executive Officer informed the Commission of the following:

- Staff has received an application for a Sphere of Influence expansion from the City of Riverbank. It is currently incomplete and they are working to submit the remaining documents.
- Staff will be attending a CALAFCO training workshop from March 29th through April 1st. Staff will be available at that time by email and phone messages.
- Staff recommends canceling the March meeting. The dissolution item and LAFCO Proposed Budget will be presented in April.

**11. ADJOURNMENT**

A. The Commission voted unanimously to cancel the March 23 meeting. Chair Hawn announced that the next meeting will be April 27, 2016 at 6:00 p.m.

B. The meeting was adjourned 6:14 p.m.

**SIGNED COPY ON FILE**

Sara Lytle-Pinhey, Executive Officer