



STANISLAUS LOCAL AGENCY FORMATION COMMISSION

MINUTES

January 25, 2017

1. CALL TO ORDER

Chair Hawn called the meeting to order at 6:00 p.m.

- A. Pledge of Allegiance to Flag. Chair Hawn led in the pledge of allegiance to the flag.
- B. Introduction of Commissioners and Staff. Chair Hawn led in the introduction of the Commissioners and Staff.

Commissioners Present: Brad Hawn, Chair, Public Member
Amy Bublak, Vice-Chair, City Member
Tom Dunlop, City Member
Jim DeMartini, County Member
Terry Withrow, County Member
Michael Van Winkle, Alternate City Member
Annabel Gammon, Alternate Public Member

Staff Present: Sara Lytle-Pinhey, Executive Officer
Jennifer Goss, Commission Clerk
Robert J. Taro, LAFCO Counsel

Commissioners Absent: Kristin Olsen, Alternate County Member

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

- A. Minutes of the December 7, 2016 Meeting.

Motion by Commissioner Bublak, seconded by Commissioner Van Winkle and carried with a 5-0 vote to approve the Minutes of the December 7, 2016 meeting by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Hawn, Van Winkle and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: Gammon
Absent: Commissioners: Olsen
Abstention: Commissioners: Dunlop

4. CORRESPONDENCE

- A. Specific Correspondence.
- B. Informational Correspondence.
 - 1. CALAFCO Quarterly – December 2016.
- C. “In the News”

5. DECLARATION OF CONFLICTS AND DISQUALIFICATIONS

None.

6. CONSENT ITEMS

- *A. **SCHEDULE OF FEES AND DEPOSITS UPDATE.** (Staff Recommendation: Adopt Update.)

Motion by Commissioner Bublak, seconded by Commissioner Dunlop, and carried with a 5-0 vote to adopt the Schedule of Fees and Deposits Update, by the following vote:

Ayes:	Commissioners: Bublak, DeMartini, Dunlop, Hawn and Withrow
Noes:	Commissioners: None
Ineligible:	Commissioners: Gammon and Van Winkle
Absent:	Commissioners: Olsen
Abstention:	Commissioners: None

7. OTHER BUSINESS

- A. **MID-YEAR BUDGET REPORT FOR FISCAL YEAR 2016-2017.** (Staff Recommendation: Receive and File Report.)

Sara Lytle-Pinhey, Executive Officer, presented the report to the Commission

Motion by Commissioner Dunlop, seconded by Commissioner Withrow, and carried with a 5-0 vote to receive and file the Mid-Year Budget Report by the following vote:

Ayes:	Commissioners: Bublak, DeMartini, Dunlop, Hawn and Withrow
Noes:	Commissioners: None
Ineligible:	Commissioners: Gammon and Van Winkle
Absent:	Commissioners: Olsen
Abstention:	Commissioners: None

- B. **ANNUAL ELECTION OF OFFICERS.** (Staff Recommendation: Appoint a chairperson and vice-chairperson and adopt Resolution No. 2017-01.)

Chair Hawn asked for nominations for Chairperson and Vice-Chairperson and requested one vote.

Motion by Commissioner DeMartini, seconded by Commissioner Dunlop, and carried with a 5-0 vote to approve Resolution No. 2017-01 to elect Commissioner Bublak as Chairperson and Commissioner Withrow as Vice-Chairperson, by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Dunlop, Hawn and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: Gammon and Van Winkle
Absent: Commissioners: Olsen
Abstention: Commissioners: None

- C. **NOTICE OF 2017 EXPIRING TERMS FOR PUBLIC MEMBERS AND APPOINTMENT OF A SUBCOMMITTEE.** (Staff Recommendation: Direct staff to initiate the Public Member recruitment process and appoint a subcommittee.)

Chair Hawn asked for nominations for a sub-committee for the Public Member Recruitment process.

Motion by Commissioner DeMartini, seconded by Commissioner Dunlop, and carried with a 5-0 vote to appoint the Chair and Vice-Chair as the sub-committee, by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Dunlop, Hawn and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: Gammon and Van Winkle
Absent: Commissioners: Olsen
Abstention: Commissioners: None

8. COMMISSIONER COMMENTS

None.

9. ADDITIONAL MATTERS AT THE DISCRETION OF THE CHAIRPERSON

None.

10. EXECUTIVE OFFICER'S REPORT

A. On the Horizon. The Executive Officer informed the Commission of the following:

- Save the Date for the Annual Planning Directors Workshop taking place on March 18, 2017.
- Staff is looking to host a LAFCO 101 workshop possibly in place of the June LAFCO meeting.
- Upcoming items include the biennial audit, Municipal Service Review Updates for TID and MID, a detachment from a water district and some policies and procedures updates.

11. ADJOURNMENT

A. Chair Hawn announced that the next meeting date and time will be February 22,

2017 at 6:00 p.m.

B. The meeting was adjourned at 6:12 p.m.

SIGNED COPY ON FILE

Sara Lytle-Pinhey, Executive Officer