



STANISLAUS LOCAL AGENCY FORMATION COMMISSION

MINUTES

January 24, 2018

1. CALL TO ORDER

Chair Bublak called the meeting to order at 6:00 p.m.

- A. Pledge of Allegiance to Flag. Chair Bublak led in the pledge of allegiance to the flag.
- B. Introduction of Commissioners and Staff. Chair Bublak led in the introduction of the Commissioners and Staff.

Commissioners Present: Amy Bublak, Chair, City Member
Terry Withrow, Vice Chair, County Member
Tom Dunlop, City Member
Jim DeMartini, County Member

Staff Present: Sara Lytle-Pinhey, Executive Officer
Javier Camarena, Assistant Executive Officer
Jennifer Goss, Commission Clerk
Robert J. Taro, LAFCO Counsel

Commissioners Absent: Bill Berryhill, Public Member
Brad Hawn, Alternate Public Member
Vito Chiesa, Alternate County Member
Michael Van Winkle, Alternate City Member

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

- A. Minutes of the December 6, 2017 Meeting.

Motion by Commissioner Dunlop, seconded by Commissioner Withrow and carried with a 4-0 vote to approve the Minutes of the December 6, 2017 meeting by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Dunlop, and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: None
Absent: Commissioners: Berryhill, Chiesa, Hawn and Van Winkle
Abstention: Commissioners: None

4. CORRESPONDENCE

- A. Specific Correspondence.
- B. Informational Correspondence.
 - 1. 2018 CALAFCO Events Calendar.
- C. "In the News"

5. DECLARATION OF CONFLICTS AND DISQUALIFICATIONS

None.

6. PUBLIC HEARINGS

- A. **POLICIES AND PROCEDURES UPDATE.** The Commission will consider adopting an update to its Policies and Procedures document. The update affects Sections 4 and 7 of the document and includes several non-substantive changes, removal of outdated language, and minor clarifications to reflect new State laws. The update also includes the addition of Policy 15(a), outlining a recent change to State law that requires the Commission's review of certain fire protection contracts or agreements. The update is not considered a project for the purposes of the California Environmental Quality Act (CEQA) pursuant to Section 15387(b)(2). (Staff Recommendation: Approve the update and adopt Resolution No. 2018-02.)

Sara Lytle-Pinhey, Executive Officer, presented the item with a recommendation of approval.

Chair Bublak opened the Public Hearing at 6:11 p.m.

Melissa DeSousa, Denair Fire Protection District, asked for clarification on Policy 15(a).

Chair Bublak closed the Public Hearing at 6:13 p.m.

Motion by Commissioner Dunlop, seconded by Commissioner DeMartini, and carried with a 4-0 vote approving Resolution No. 2018-02, by the following vote:

Ayes:	Commissioners: Berryhill, Bublak, DeMartini, Dunlop and Withrow
Noes:	Commissioners: None
Ineligible:	Commissioners: Hawn
Absent:	Commissioners: Olsen and Van Winkle
Abstention:	Commissioners: None

7. OTHER BUSINESS

- A. **MID-YEAR BUDGET REPORT FOR FISCAL YEAR 2017-2018.** (Staff Recommendation: Receive and File Report.)

Sara Lytle-Pinhey, Executive Officer, presented the report to the Commission

Chair Bublak opened the Public Hearing at 6:15 p.m.

No comment.

Chair Bublak closed the Public Hearing at 6:15 p.m.

Motion by Commissioner Withrow, seconded by Commissioner Dunlop, and carried with a 4-0 vote to receive and file the Mid-Year Budget Report by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Dunlop and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: None
Absent: Commissioners: Berryhill, Chiesa, Hawn and Van Winkle
Abstention: Commissioners: None

- B. **ANNUAL ELECTION OF OFFICERS.** (Staff Recommendation: Appoint a chairperson and vice-chairperson and adopt Resolution No. 2018-01a and 2018-01b.)

Chair Bublak asked for nominations for Chairperson and Vice-Chairperson and requested a separate vote for each.

Motion by Commissioner DeMartini, seconded by Commissioner Dunlop and carried with a 4-0 vote to approve Resolution No. 2018-01a to elect Commissioner Withrow as Chairperson by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Dunlop and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: None
Absent: Commissioners: Berryhill, Chiesa, Hawn and Van Winkle
Abstention: Commissioners: None

Motion by Commissioner Bublak, seconded by Commissioner Withrow and carried with a 4-0 vote to approve Resolution No. 2018-01b to elect Commissioner Dunlop as Vice-Chairperson by the following vote:

Ayes: Commissioners: Bublak, DeMartini, Dunlop and Withrow
Noes: Commissioners: None
Ineligible: Commissioners: None
Absent: Commissioners: Berryhill, Chiesa, Hawn and Van Winkle
Abstention: Commissioners: None

8. COMMISSIONER COMMENTS

None.

9. ADDITIONAL MATTERS AT THE DISCRETION OF THE CHAIRPERSON

None.

10. EXECUTIVE OFFICER'S REPORT

- A. On the Horizon. The Executive Officer informed the Commission of the following:
- Staff recommends canceling the February meeting.
 - The Oakdale Rural Fire Protection District annexation application is expected to come before the Commission in March.
 - Form 700's are due to the office by March 16.
 - Board of Supervisor Vito Chiesa has been assigned as Alternate County member.

11. ADJOURNMENT

- A. The meeting was adjourned at 6:21 p.m.

SIGNED COPY ON FILE

Sara Lytle-Pinhey, Executive Officer