



# STANISLAUS LOCAL AGENCY FORMATION COMMISSION MINUTES July 24, 2024

## 1. CALL TO ORDER

*Due to the absence of the Chair and Vice-Chair, Commissioner O'Brien agreed to serve as Acting Chair.*

Chair O'Brien called the meeting to order at 6:01 p.m.

- A. Pledge of Allegiance to Flag. Chair O'Brien led in the pledge of allegiance to the flag.

*Commissioner Withrow arrived at 6:02 p.m.*

- B. Introduction of Commissioners and Staff. Chair O'Brien led in the introduction of the Commissioners and Staff.

Commissioners Present: Richard O'Brien, Acting Chair, City Member  
Terry Withrow, County Member  
Amy Bublak, City Member  
Bill Berryhill, Alternate Public Member

Commissioners Absent: Vito Chiesa, County Member  
Ken Lane, Public Member  
Mani Grewal, Alternate County Member  
Javier Lopez, Alternate City Member

Staff Present: Sara Lytle-Pinhey, Executive Officer  
Javier Camarena, Assistant Executive Officer  
Jennifer Vieira, Commission Clerk  
Shaun Wahid, LAFCO Counsel

## 2. PUBLIC COMMENT

Karen Conrotto and Jami Aggers spoke regarding their concerns about the City of Riverbank's River Walk Specific Plan proposal.

## 3. CORRESPONDENCE

- A. Specific Correspondence.

None.

- B. Informational Correspondence.

1. 2024/2025 CALAFCO Board of Director Nomination Packets.

**4. DECLARATION OF CONFLICTS AND DISQUALIFICATIONS**

None.

**5. CONSENT ITEMS**

**A. MINUTES OF THE MAY 22, 2024 LAFCO MEETING**

(Staff Recommendation: Accept the Minutes.)

**B. MUNICIPAL SERVICE REVIEW NO. 2024-04 AND SPHERE OF INFLUENCE UPDATE NO. 2024-04 – EASTSIDE WATER DISTRICT:**

The Commission will consider the adoption of a Municipal Service Review (MSR) and Sphere of Influence (SOI) Update for the Eastside Water District. This item is exempt from the California Environmental Quality Act (CEQA) review pursuant to sections 15306 and 15061(b)(3). (Staff Recommendation: Approve the update and adopt Resolution No. 2024-08.)

*Motion by Commissioner Bublak, seconded by Commissioner Withrow, and carried with a 4-0 vote to approve the consent items, by the following vote:*

*Ayes: Commissioners: Berryhill, Bublak, O'Brien and Withrow*

*Noes: Commissioners: None*

*Ineligible: Commissioners: None*

*Absent: Commissioners: Chiesa, Grewal, Lane and Lopez*

*Abstention: Commissioners: None*

**6. PUBLIC HEARING**

- A. POLICIES AND PROCEDURES UPDATE.** The Commission will consider a proposed update to the Commission's Policies and Procedures, including amendments to Policy 15, Rule 45, Rule 49, Appendix C, and Section 9. The amendments are minor in nature and reflect corrections and updates to various sections of State law, including the Political Reform Act. The update is a continuing administrative or maintenance activity and is not a "project" for the purposes of the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(2). (Staff Recommendation: Approve the Policies and Procedures Update and adopt Resolution No. 2024-09.)

Sara Lytle-Pinhey, Executive Officer, presented the item with a recommendation to approve the Policies and Procedures update.

Chair O'Brien opened the Public Hearing at 6:10 p.m.

No one spoke.

Chair O'Brien closed the Public Hearing at 6:10 p.m.

*Motion by Commissioner Withrow, seconded by Commissioner Berryhill and carried with a 4-0 vote to approve the Policies and Procedures update and adopt Resolution No. 2024-09, by the following vote:*

<i>Ayes:</i>	<i>Commissioners: Berryhill, Bublak, O'Brien and Withrow</i>
<i>Noes:</i>	<i>Commissioners: None</i>
<i>Ineligible:</i>	<i>Commissioners: None</i>
<i>Absent:</i>	<i>Commissioners: Chiesa, Grewal, Lane and Lopez</i>
<i>Abstention:</i>	<i>Commissioners: None</i>

**7. OTHER BUSINESS**

None.

**8. COMMISSIONER COMMENTS**

Commissioner Withrow apologized for his tardiness. Commissioner Berryhill notes that it is harvest season and to watch out for farm equipment.

**9. ADDITIONAL MATTERS AT THE DISCRETION OF THE CHAIRPERSON**

None.

**10. EXECUTIVE OFFICER'S REPORT**

The Executive Officer informed the Commission of the following:

- Staff approved an out of boundary application from the City of Turlock for the Best Western Orchard Inn and Grizzly Rock Café
- Staff assisted two special districts with maps for their upcoming elections.
- Pre-application meetings have been held for upcoming annexations from Hughson, Waterford and Modesto.
- There are no Public Hearings scheduled for August. Staff suggests canceling the August meeting.

**11. ADJOURNMENT**

A. Chair O'Brien adjourned the meeting at 6:13 p.m.

**APPROVED**

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Sara Lytle-Pinhey, Executive Officer